


Director's Report
Westwood Public Library
April 13, 2015

LIBRARY MATERIALS AND COLLECTIONS
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it's all **FREE!** All you need is your library card. Go to www.digital.minlib.net or get the Overdrive App  to access thousands of eBooks, audiobooks, and videos. Available for iPhone, iPad, Android, Chromebook, Windows Phone, Windows 8, Kindle Fire HD, and NOOK® HD/HD+.

OverDrive
NEW advantage TITLES AVAILABLE ONLY TO WESTWOOD LIBRARY PATRONS!



The Westwood Public Library participates in *OverDrive advantage*, which allows us to add additional copies of popular titles that are available only to Westwood patrons. Extra copies means that your wait time for holds is reduced! Sign into the Minuteman catalog at digital.minlib.net

Look for the Advantage logo  to see what titles are available, including the 15 titles below that were just added to the Westwood Overdrive Advantage Collection on March 26th! **HAPPY READING!**

Mightier Than the Sword: Clifton Chronicles, Book 5	Jeffrey Archer
The Patriot Threat	Steve Berry
Endangered: Joe Pickett Series, Book 15	C. J. Box
The Stranger	Harlan Coben
The Boston Girl: A Novel	Anita Diamant
Outlander: Outlander Series, Book 1	Diana Gabaldon
Inside the O'Briens: A Novel	Lisa Genova
The Girl on the Train: A Novel	Paula Hawkins
The Lady from Zagreb: Bernie Gunther Mystery, Book 10	Philip Kerr
Dead Wake: The Last Crossing of the Lusitania	Erik Larson

What Alice Forgot	Liane Moriarty
Blood on Snow: A Novel	Jo Nesbo, Neil Smith
NYPD Red 3	James Patterson, Marshall Karp
Every Fifteen Minutes	Lisa Scottoline
A Spool of Blue Thread	Anne Tyler

MUSEUM PASSES: The Westwood Library will be offering a new "Museum Pass" to the Boston Harbor Islands –beginning in May you will be able to use the pass to purchase 2-for-1 passes on the ferries from Long Wharf North to George's Island and Spectacle Island! Pass is valid weekdays only.

LIBRARY CONSTRUCTION PROJECT

- Ceiling tiles – no new information yet available
- Lighting – Tom Philben is working with a group of electrical consultants to determine options available to the library. The issues relating to lighting have increased and are an area of real concern. Two weeks ago, the Library experienced a major power outage related to the high winds and downed wires. The lights and energy systems basically went from running at normal energy and speed to absolutely zero in milliseconds.

This surge affected the two small study rooms on the second floor. The ceiling lights no longer work at all. It seems to be a communications failure for the lighting and ballasts. Tom is working on determining if he can locate someone who might be able to diagnose the issue. This is similar to the issue that we have throughout the building with lights (now numbering in excess of 30 or more) that have gone out over the past year or so – and which do not come back on.

- Library Visits-- In preparation for a possible application to the MBLC Library Construction Program, the Town of Wayland and Library Trustees have formed a Library Planning Committee. One of their tasks is to visit newly constructed libraries and the one library the entire committee of 20 wanted to visit was Westwood since it is a comparable town to Wayland. They did a tour of the Westwood Library in March.

LIBRARY EVENTS AND PROGRAMS

ADULT PROGRAMS

- Dirty Old Boston – an illustrated talk by author Jim Botticelli 7 pm
- Friends Annual Meeting – Stephen Kurkjian, author of "Master Thieves" which is about the Isabella Stewart Gardner Heist. Tuesday, May 12th at 7 pm

April 28th

TEEN EVENTS

- TAB —Teen Advisory Board (TAB) Monthly – April 1st
- Teen Movie – April 15th

PROGRAMS FOR CHILDREN

- Reading Challenge –now through May 1st.

*Town Issue
collective to
L.D. to pursue
all avenues
of remediation*

- Vacation Week Programs include Create Your Own Book (4/21); Science Explorers (4/23) and Fun with Folktales (4/24)

ISLINGTON BRANCH ACTIVITIES PLANNED FOR SCHOOL VACATION PERIOD

- April 23rd – School Vacation Week: Animal World Experience- funded by the Friends of the Westwood Public Library.

TECHNICAL SERVICES UPDATE

Stay tuned for the new library website – should be rolling it out in April!

CIRCULATION UPDATE

The new Westwood Public Library will be featured on the new patron library cards that will be available to Westwood residents beginning July 1st! The new library turns 2 in July-and to celebrate and commemorate that occasion, (which also ties into the first registration date for summer reading as well) we will be introducing new library cards. Preview is attached.

The DVD collection is currently located in three separate and distinct geographic areas of the library – with the Children’s Room housing the juvenile DVDs. The other DVDs are in both the YA Room and in the Media area. The collection is essentially used as a browsing collection, but patrons are not aware that some of the DVDs that may be of interest to teens or adults are currently housed as a separate collection in the Young Adult Room on the second floor. So, in order to facilitate browsing, we are moving the YA collection downstairs and integrating it into the existing media collection. In order to accomplish this, we need additional shelves.

Shelving for even the existing collections on the first floor are already exceeding the shelving capacity of the designated area. I contacted Chip Hagy from Tucker Library Interiors to give me an estimate for adding additional shelves to the existing frames. This will allow us to provide expansion space for future collection growth, and will also give the circulation staff sufficient space to shelve the DVDs and Audiobooks. The metal shelving is on the state bid list and the quotation would be for delivery of shelving that would match the existing shelving already installed. The sloped periodical shelves that are currently on the top of the DVD units would be re-purposed to highlight other parts of the library collections in the Adult Stacks areas.

Quotation to have two additional shelves for each of the 13 perimeter DVD shelving units, as well as additional shelves for the New Books and Audiobooks Collections: ~~\$2,916.88~~ (delivery is included – Circulation Staff would install shelves and shift collections as needed). ³

Not to exceed \$3200

ISLINGTON BRANCH – NEW CHAIRS

In just a few weeks, the Islington Branch Library will have two new beautiful and comfy chairs thanks to the wonderful generosity of Joe Kelliher and Westwood Furniture! The chairs in the Islington Branch Library have been well used for many years and were showing their age a bit more every season. By the month of March, the chairs had become nearly threadbare, and it seemed time for a makeover. A variety of options were explored, including reupholstering. A phone call with Joseph Kelliher, owner of the Westwood Furniture Store, quickly made the decision an easy one. In a few weeks, thanks to the wonderful generosity of Westwood Furniture, the Islington

Branch will have two brand new, bright, beautiful and comfortable chairs installed at the Library— with free delivery included!

YA ROOM – COUCHES REPAIRED

The four couches in the Teen Room have been experiencing a lot of issues with the tapered wood legs buckling – causing the couches to be removed and repaired multiple times. In hopes that we can eliminate this issue, South Shore Upholstery has retro-fitted all four couches with shorter, stubbier metal legs that can be individually leveled. Hopefully this will resolve the problem and provide a permanent solution!

COPIER LEASE

As a courtesy to our patrons who visit the library and need to make photocopies, we have moved to a new copier lease for the Main Library – the new machine (Konica Minolta BizHub 224) has been linked to the existing Jamex coin box. Upgrades include document feeder, sorting tray, and stapling capability. The machine was purchased on the state bid list and has a three year service contract. Special thanks to the Michelle Miller Peck, Procurement Officer for the Town of Westwood for making this such a smooth process!

STAFFING

The Westwood Public Library will soon have a new substitute reference librarian -- Victoria (Vicki) Andrienas. She will work primarily on weekends or evenings to cover vacations or planned absences.

**Staff Recognition Luncheon – hosted by the Friends of the Westwood Public Library
Thursday, April 30th at 11:30 (Trustees are also invited to attend!)**

Director's Recent Community Activities

3/30 Lunch at Fox Hill Village – Barbara Hayes, Diane Partnoy and Pat Johnson

4/21 Rotary – Holiday Inn in Dedham (Dottie Powers invitation to be guest speaker)

Action Items:

Approval of Quotation – Additional Shelving for Media Collection \$2,916.88

Trustee Signature – Permanent Director Verification form for MBLC (standard when new Director is appointed)