

Westwood Board of Library Trustees  
October 17,201 Minutes

Venue: Westwood Public Library

Time: 7:30pm - No recording devices

In Attendance: Trustees: Amy Rands, Mary Masi-Phelps, Mary Beth Persons, Wendy Thornton, Paul Fitzgerald and Jessica Cole  
Library Staff: Tricia Perry, Claire Connors and Molly Riportella

Minutes: Minutes from the September 12, 2016 meeting were accepted as presented.

Departmental Updates: Claire Connors gave an overview on the Islington Branch and Molly Riportella gave an update on Adult Services. Both are implementing new and exciting offerings and experiencing increases in the patron usages.

Building Issues/Concerns: The re-pointing and grouting of the exterior cement tiles will be put off until the Spring. The Main Library building concerns such as the chiller and the remaining light issues are being addressed.

Director's Report: Accepted as presented. The town had a great turnout for Westwood Day and a big thank you for all the volunteers at the library tent. The Westwood Land Trust and Westwood Public Schools will be the focus of the upcoming gallery display. The Strategic Plan was filed and submitted. The travel collection at the library has been completely revamped and updated. The Children's Services completed another successful 6th grade visit from the middle school. The Library Branch has a new boiler. The Friends of the Library book sale will be held from 11/3-11/5.

Islington Center Redevelopment: There are four more options on the initial proposal. The task force will meet again on November 10th.

Colburn School Display: Paul Fitzgerald, Amy Rands and Tricia will meet with Tom McCusker from town council to discuss the agreement relative to the installation and maintenance of proposed Colburn School display at the the library.

Library Staff Reclassification: Tricia and the library staff continue to work with Joan Courtney Murray (Director of Human Resources for Westwood) and the consultant, Mary Aicardi, on the library staff reclassification

Approval of Acceptances and Expenditures: Trustees voted to expend and accept funds as presented

New Business: none

Next Meeting:

Monday November 7th at 7:30 in the small conference room

Handouts:

Agenda, Minutes from 10/17/16, Monthly Stas Review, Departmental Expenditure Report, Trustee Accept and Expend Reports, Adult Services Biannual Report, Islington Branch Biannual Report, Director's Report

Respectfully submitted,  
Wendy Thornton