



## PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE WESTWOOD TOWN CLERK

TIME STAMP

ORGANIZATION: **Bylaw Review Committee**

2014 FEB 18 P 5:27

**MEETING**

**PUBLIC HEARING** (Please circle appropriately)

TOWN CLERK  
TOWN OF WESTWOOD

**DATE: February 18, 2014**

**TIME: 6:00 p.m.**

**LOCATION: Selectmen's Meeting Room, Westwood Town Hall**

**PURPOSE: Review Town Bylaws**

**REQUESTED BY: Chairman, Paul Fitzgerald**

**NOTE:** Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.

### **LIST OF TOPICS TO BE DISCUSSED** **UPDATED AGENDA**

- Review and approve Meeting Minutes from meeting held on 10/15/2013.
- Review Fall Town Meeting article approval and the comments made by the Attorney General as on file in the Town Clerks office.
- Review bylaws for any modifications to be put in a Warrant Article for the Annual Town Meeting to be held on May 5, 2014.
- Discuss a Warrant Article to modify Town bylaws to include a specific day for the Fall Town Meeting and also include the Annual Town Meeting schedule in the bylaws as well as reflective in the charter section 2-6-1.
- Discuss Town Purchasing Bylaws
- Discuss the Finance & Warrant Commission Public Hearings to be held on 2/24/14 & 3/24/2014
- Any other business not reasonably anticipated that may come before the Committee
- Adjournment.

**NOTE:** Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.