

Westwood Board of Library Trustees
April 10, 2017 Minutes

<u>Venue:</u>	Westwood Public Library
<u>Time:</u>	7:30 pm - no recording devices
<u>In Attendance:</u>	Trustees: Amy Rands, Jessica Cole, Mary Masi-Phelps, Wendy Thornton, Paul Fitzgerald and Mary Beth Persons Library Staff: Tricia Perry
<u>Minutes:</u>	Minutes from the March 13, 2017 meeting were accepted as presented.
<u>Director's Report:</u>	Lots of exciting events happening in the children's department at the library over April vacation week; several author events in the upcoming month and a painting class sponsored by Bridges at EPOCH for the memory cafe. The staff recognition lunch will be in May and staff will be attending several conferences this spring. The library's strategic plan is now available on the library website.
<u>Executive Session</u>	<p>At 7:53 pm, a motion was made by _____?, seconded by _____? that the Board of Library Trustees go into executive session as per MGL Section 21 for the purpose of conducting a strategy session in preparation for negotiations with nonunion personnel for which an open meeting may have a detrimental effect on the bargaining position of the Board. The Board of Trustees will reconvene in open meeting session at the conclusion of the executive session. A majority of members of the Board voted to go into executive session and the vote of each member is recorded below:</p> <ul style="list-style-type: none"> • Amy Rands: Aye • Jessica Cole: Aye • Wendy Thornton: Aye • Mary Masi-Phelps: Aye • Paul Fitzgerald: Aye • Mary Beth Persons: Aye <p>At 8:11 p.m. the Board reconvened the open meeting following a roll call of the members of the Board. Their votes to reconvene are recorded below:</p> <ul style="list-style-type: none"> • Amy Rands: Aye • Jessica Cole: Aye • Wendy Thornton: Aye • Mary Masi-Phelps: Aye • Paul Fitzgerald: Aye

	<ul style="list-style-type: none"> • Mary Beth Persons: Aye
<u>Budget Update:</u>	Budget is on track with the amended appropriation for FY17 salaries.
<u>21st Century Update:</u>	Continued discussions on community outreach ideas. Mary Masi-Phelps and Mary Beth Persons will be attending the next Friends of the Library meeting on June 5 th to discuss the Foundation. They will also be submitting a write-up for the next community newsletter.
<u>Friends of the Library:</u>	The March book sale was very successful!
<u>Trustees Update:</u>	Amy Rands gave a heartfelt goodbye to the Trustees as she stepping down from the Board at the expiration of her term.
<u>Approval and Acceptances and Expenditures:</u>	Trustees voted to expend and accept funds as presented.
<u>New Business:</u>	An estimate for the Colburn School Display was sent to the Library Director from the Town Administrator, Mike Jaillet. The estimate was created by the Westwood Historical Commission, which is now chaired by Nancy Donahue. Discussion on funding will be further explored.
<u>Next Meeting:</u>	Monday, May 8, 2017 at 7:30 pm at the Main Library.
<u>Handouts:</u>	Agenda, Minutes from 3/13/17, Departmental Expenditure Report, Trustees Accept and Expend Reports, Monthly Stats Review, Director's Report, 21st Century Grant Application, April Adult Events

Respectfully submitted,
Wendy Thornton