

Westwood Board of Library Trustees
March 13, 2017 Minutes

Venue: Westwood Public Library

Time: 7:30pm- no recording devices

In Attendance: Trustees: Amy Rands, Mary Masi-Phelps, Wendy Thornton, and Jessica Cole
Library Staff: Tricia Perry

Minutes: Minutes from the February 23, 2017 meeting were accepted as amended.

Director's Report: Several visiting authors will be speaking at the library over the next couple of months; Children's and Adult programming will be hosting several fun activities this Spring as well as gearing up for the 2nd annual Adult Summer Reading Challenge this summer.

Budget Update: FY17 salary budget is trending high. Pam Dukeman is aware of the situation and is meeting with Tricia Perry to resolve it.

Friends Update: The Friends have worked hard to present several visiting authors over the next couple of months. The semi annual book sale will begin on March 16th. The Friends will also host a staff appreciation luncheon on May 18th.

Behavior Policy/ Teen Mentoring Update: The Trustees unanimously voted to accept the Behavior Policy as presented.

Staffing Update: Tricia Perry provided background information on the ongoing custodial staffing; Nancy Weinrich is retiring from her part time position as reference librarian.

Approval and Acceptances and Expenditures: Trustees voted to expend and accept funds as presented.

New Business: Westwood Mansfield Pediatrics is sponsoring a new charging station for library patrons' electronic devices. The Foundation for Westwood Education will be doing a display of the honorees of Exceptional Educators in the Community.

Next Meeting: Monday, April 10, 2017 at 7:30 pm at the main Library.

Handouts:

Agenda, Minutes from 2/23/17, Departmental Expenditure Report, Trustees Accept and Expend Reports, Monthly Stats Review, Director's Report, WPL Behavioral Policy, Library Fire Emergency Procedures, FY18 Municipal Budget, Municipal FY18 Capital

Respectfully submitted:

Wendy Thornton