

Westwood Board of Library Trustees  
October 2, 2017  
Venue: Westwood Public Library  
Time: 7:30

In Attendance: Trustees: Paul Fitzgerald, Mary Masi-Phelps, Wendy Thornton, Mary Beth Persons, Maureen VonEuw and Jessica Cole  
Library Staff: Tricia Perry

Minutes: Minutes from September 11, 2017 meeting were accepted as amended.

21st Century Fund: The 21<sup>st</sup> Century Fund met just prior to the Trustees meeting, and Sue Burgess, from the Friends of the Westwood Public Library, was invited to participate in the meeting to discuss future plans and projects of both the Fund and the Friends. Awareness and fundraising ideas were discussed for the Library's 5th Birthday. Maureen VonEuw offered to assist with planning -- eventually all Trustees will be involved in the effort. The Library will be 5 years old July 1, 2018, and the theme suggested during the meeting of the Fund is "Wish your Library a Happy Birthday. It's Turning 5!"

The Fund also voted to approve grant funding for continued coursework towards an MLS degree for a library staff member.

Colburn School Display: The Memorandum of Agreement was approved and signed by the Board of Selectmen on 9/25/17. The Trustees and the Westwood Historical Commission are also signatories on the Memorandum. A motion was made and approved that Paul Fitzgerald, as Chair, be authorized to sign on behalf of the Library Trustees. Nancy Donahue, Chair of the Historical Commission, will stop by the Library this week to sign on behalf of the Commission. A specific date for the installation is not yet known.

Friends of the Library: The Friends have a new Executive Board and Roster. Book Sale is coming up: October 12, 13 & 14.

Director's Report: Westwood Day was busy! Westwood Land Trust is having their Capturing Nature in Westwood Art Exhibit with a reception on October 26, from 3-7. The library staff continue to deal with early release Wednesdays and the resulting influx of middle schoolers and behavior which is unacceptable and inappropriate for a public library. Officer Sicard, Officer Pindell and Interim Asst. Principal Matthew Kuklantz will visit on the next short Wednesday, 10/11/17. Three Westwood High School students (2 seniors and 1 junior) have joined the Library's Teen Mentoring Program (which is being coordinated with Sarah Baroud from Youth and Family Services and library staff).

Capital Requests: The Library has submitted 2 capital requests for FY19 to Pam Dukeman. An additional capital request was submitted by the DPW for the Islington Branch Library for potential capital needs of the branch.

Massachusetts Board of Library Commissioners: Financial and compliance reports were submitted this week to the Massachusetts Board of Library Commissioners and the Library has met all requirements for continued state aid certification.

Approval of Acceptances and Expenditures: Trustees voted to expend and accept funds as presented.

New Business: Reschedule next month's meeting from November 13 to November 7, 2017. On October 6<sup>th</sup>, the Town will host a Team-Building event for all municipal employees. The event will take place at Hale Reservation. Islington Center Redevelopment is progressing, and Selectmen recently nominated a negotiating team to work with the developer. Trustees will continue to keep abreast of any discussions or developments relating to the Islington Branch Library.

Next Meeting: Tuesday, November 7, 2017 at 7:30pm at the Westwood Main Library

Handouts: Agenda, Minutes from 9/11/17, Departmental Expenditure Report, Trustees Accept and Expend Reports

Respectfully submitted:  
Jessica Cole