



**Westwood Public Library**  
**Director's Report**  
**Tricia Perry**  
**10 April 2017**

## **Programs and Services**

**National Library Week** April 9-15 is National Library Week. All new library card holders will be invited to commemorate their first library card with a photo that will be posted in the lobby (with card-holder's permission). New "I got my library card today" stickers and fun bookmarks will also be distributed.

# **CELEBRATE NATIONAL LIBRARY WEEK**

**Check out** what's available at the Westwood Public Library.

### **April Vacation Programming for Children/Families**

Tuesday, April 18<sup>th</sup> at 2 pm

Whalemobile – children will be able to go inside a 42 ft. inflatable life-size humpback whale named Nile.

Wednesday, April 19<sup>th</sup> at 6:30 pm (Islington Branch)

PJ Storytime and Family Fort Night

Thursday, April 20<sup>th</sup> at 2 pm

DIY Bird Feeder

Thursday, April 20<sup>th</sup> at 9:30 am (Islington Branch)

Family Yoga

### **FRIENDS OF THE LIBRARY – Upcoming meetings/programs**

Wednesday, May 10<sup>th</sup> – 7 pm. Author event (Georgia Tripp, author of *Georgia: a novel of Georgia O'Keeffe*). The author event will be followed by a brief Annual Meeting of the Friends.

Tuesday, June 13<sup>th</sup> – 7 pm. Author event (Brunonia Barry, author of *The Fifth Petal*; *The Map of True Places*; and *The Lace Reader*.)

### **OTHER PROGRAMS - ADULTS**

Rabbi Henry Zoob – Tuesday, April 25<sup>th</sup> at 7 pm

Bridges by EPOCH – Gallery Exhibit during month of April – Gallery Reception April 24<sup>th</sup> 6-7:30

Memory Café – sponsored by Bridges by EPOCH – Tuesday, April 11<sup>th</sup> at 10 am

## **STAFFING**

### **ALL STAFF MEETING AND STAFF RECOGNITION**

On Thursday, May 18th, we will be hosting an all staff meeting in the morning, followed by the Staff Recognition Luncheon. For the Staff Recognition portion of the day – 4 staff members will be receiving books this year:

- Karen Gallagher      10 years
- Liz Keefe                10 years
- Tricia London          20 year
- Joyce Levine            20 years

The Friends of the Westwood Library will be hosting the luncheon, and if any Trustees are able to join us that would be great. Lunch will be from about 11:30 to 12:45.

### **Reference Staff Vacancy: Substitute Reference Librarian Position has been posted.**

Stephanie Csaszar has formally given her notice of resignation last week. She is currently completing her final semester for her graduate degree in library and information studies, and will be relocating to Portland, Oregon. Her last scheduled day of work is May 10<sup>th</sup>. Stephanie has been a tremendous asset to our reference staff, and while we will certainly miss her, I know that she is going to have great adventures on the Pacific coast!.

Readers' Advisory Grant: All staff were invited to participate in a second Readers' Advisory Workshop on Thursday, March 23<sup>rd</sup>. The presenter was Leane Ellis from Wakefield Public Library. Liane provided an outline of the variety of mystery sub-genres, and also talked about how to read a book by it's cover. The staff feedback was very positive. We have two additional presentations that will occur over the next several months, including another program for staff, as well as an author event for a local mystery writer, Brunonia Barry. The author event will be co-hosted by the Friends of the Library.

Custodial Staffing – Meeting between staff member, Library Director and Director of Personnel scheduled for Thursday, April 6th.

### **Staff Development:**

As part of the Readers' Advisory Grant, we have an opportunity to send staff to an in-state conference. All department heads will be reaching out to their staff with the schedule of events for the 3-day conference which will be held in Hyannis. Registration and travel costs will be paid with LSTA grant funds.

In addition, the BookExpo 2017 is being held in NYC this year. Molly and Lizzy will be requesting grant funding to allow them to attend this 3-day conference. Included in the request is the one-day "Day of Dialog" that is specific to librarians. This event includes a full day of panels and speaker presentations by celebrated authors as well as breakfast, lunch, and a closing reception. Attendees enjoy access to exclusive author signings, free ARCs and an opportunity to network with colleagues from around the country in an intimate library-centric setting. Molly and Lizzy will get a first look at exciting titles due out this fall and walk away with bags filled with books and inspiring ideas for Westwood Public Library.

**Project SET: Skills, Empowerment, and Talent.** The Massachusetts Library Association is continuing its second year of Project Set as an avenue to mentor and develop leadership and programming skills for rising stars in the world of Massachusetts Libraries. When I came across this opportunity, I suggested to Lizzy that she consider applying – as it provides a very structured and informative avenue for professional development and growth. The application is due on April 14<sup>th</sup> – and Lizzy has completed the online application and Janet Lucey (Early Childhood Education) and I have provided letters of support.

A group of 8-10 individuals will be selected from a pool of qualified applicants. The ideal candidate will be new to program design and instruction but demonstrate an enthusiasm for becoming an engaged member of our library community.

This program focuses on six key themes and the overall breakdown is as follows:

1. Trends and emerging topics in the library field (20%)
2. Instructional design (15%)
3. Presentation skills (25%)
4. Communication (15%)
5. Leadership (15%)
6. Career development (10%)

Participants will be required to attend six in-person meetings on the second Wednesday of the month in Marlborough, and will design and present on an emerging topic in the library field at the MLS Annual Meeting on November 6, 2017.

### **Strategic Plan**

The strategic plan is now available on the library website, and we are working forward with plans to hold emergency evacuation drill with Deputy Chief Mike Reardon (WWFD).

### **LSTA Readers' Advisory Grant – Interim Report due 4/15/17**

Report filed (copy attached)