

Westwood Board of Library Trustees
January 8, 2018
Venue: Westwood Public Library, Meeting Room
660 High Street, Westwood, MA 02090

Mr. Fitzgerald called the meeting to order at 7:38pm

In Attendance: Trustees: Paul Fitzgerald, Chair, Wendy Thornton, Mary Masi-Phelps, Mary Beth Persons, Maureen Von Euw and Jessica Cole.
Library Staff: Tricia Perry, Director, and Claire Connors, Branch Librarian

Approval of Minutes: A motion was made/seconded (Masi-Phelps/Thornton) to approve the Minutes from December 11, 2017, as amended. 5 approved, 1 abstained.

Colburn School Display Update: The inside display is up and fully installed in the Community Room. In April, the outside display will be installed.

Islington Branch Library: Ms. Perry met with Mr. Jaillet on 1/8/18. The current plans for the Islington Redevelopment Project indicate that the library will be moved by the Town of Westwood. The reason is that that work must be done at prevailing wages because it is town property and it is a town building. Projected work on the branch includes a full foundation (basement) and elevator. Building would be ADA-compliant and will include some interior renovations. Planning Board is having a meeting on 1/16/18 at the Downey School to discuss the Islington Redevelopment Project. The order of the project will most likely be: build the new CVS, renovate the old CVS and move MMO into it and then demolish the ICC and build the replica. As part of the process, Trustees and Library Staff are asked to reimagine the Branch. Trustees will each have a task: Reimagining: Ms. Thornton, Director Perry, Ms. Connors and Ms. Cole; Birthday Celebration: Ms. Persons and Ms. Von Euw; Capital Improvements Islington Branch Library: Mr. Fitzgerald and Ms. Masi-Phelps. Ms. Connors, Branch Librarian at the Islington Branch Library discussed the popularity of children's programs, as well as the high circulations for adult audio books and large print books.

Director's Report: Teen Librarian position will be discussed at the upcoming Selectmen's Meeting. Hannah Gavalis has resigned from her position as Children's Librarian to take a position elsewhere. The Children's Department staff is getting ready for Harry Potter Night on 2/1/18.

Approval of Acceptances and Expenditures: Acceptances:
\$500 for the Marie Saunder Art collection.
Mr. Fitzgerald asked for a motion and a motion was made/seconded (Persons/Thornton) all were in favor.

Expenditures:

Mr. Fitzgerald asked for a motion and a motion was made/seconded (Masi-Phelps/Persons) all were in favor.

New Business:

Westwood Library Logo only comes in one size. Ms. Perry was requesting to convert the logo to vector so the logo can be resized. The cost is \$2,000. Instead, Ms. Perry is going to look into options for possibly revising the logo.

Ms. Perry has requested to go to the PLA (Public Library Association) conference which will take place in Philadelphia 3/20-3/24. She has not attended it in a few years and would like to attend it with Ms. Connors, Islington Branch Librarian. Ms. Perry requested \$3,000. Mr. Fitzgerald asked for a motion and a motion was made/seconded (Masi-Phelps/Thornton) all were in favor.

Ms. Persons is looking for the date that the Town of Westwood opened up the first Library for the Birthday Celebration later this year.

Ms. Von Euw had a Friends of the Library Update. Funds are still coming in, historically January is a big month for donations. The Friends also donated books to the Boston Children's Martha Elliot Health Center. Marissa Taranto dropped off the books for the waiting area. The Friends received a great Thank You letter from the Hospital for the donation.

Handouts:

Agenda, Minutes 12/11/2017, Islington Village Redevelopment Doc, Director's Report, Monthly Stats December 2017, Departmental Expenditure Report, Trustees Accept and Expend Reports

Adjournment:

At **8:46** a motion was made/seconded (**Masi-Phelps/Thornton**) and approved unanimously.

Respectfully

Submitted:

Jessica Cole