

Westwood Board of Library Trustees
January 14, 2019
Westwood Public Library
660 High Street, Westwood, MA 7:30 pm

Chairman Fitzgerald called the meeting to order at 7:30 pm.

In Attendance: Trustees: Paul Fitzgerald, Chair, Mary Beth Persons, Wendy Thornton, Maureen VonEuw and Jessica Cole
Absent: Mary Masi-Phelps
Library Staff: Tricia Perry, Director; Mary Boutet, Teen Librarian
Tom Viti, Long-Range Steering Committee

Approval of Minutes: Minutes were approved as presented. A motion was made/seconded (Thornton/Cole) to approve the Minutes from December 10, 2018. All present were in favor.

Long-Range Steering Committee, Public Facilities Task Force - Tom Viti
Mr. Viti shared the mission of the 18 member committee in developing their report, particularly in regards to Municipal Facilities. The committee requests a precise statement of goals for the Westwood Library tied to the future looking out 5 to 10 years. He discussed a timeline beginning in February. Director Perry will develop a preliminary submission which the Trustees will review for discussion at the February meeting.

Director's Report: The Trustees met and welcomed Mary Boutet, Teen Librarian at tonight's meeting. Chairman Fitzgerald expressed the Board's enthusiasm to have Ms. Boutet in place and wished her the best in nurturing another generation of Library patrons.
Ms. Perry reported that a new Custodian, Patrick Scannell, has been hired and will start soon.
Westwood Reads 2019 Events will be held in the Community Reading Room with refreshments provided by Bibi's Cafe and Bakery. Friday, January 25th at 1:30 author Stephen Puleo will present an illustrated lecture about his book, "Dark Tide, The Great Molasses Flood of 1919". The lecture is sponsored by the Friends of the Library and the Friends of the Council on Aging. Tuesday, January 29th at 7:00 Dr. Ronald Mayville, a structural metallurgical engineer, will share some of his research into why the tank failed. Wednesday, January 30th at 7:00 Dr. Gary Hylander will present an illustrated lecture on events that were taking place in and around Boston at the time of the Molasses Flood in January 1919.
Harry Potter Night is returning on Thursday, February 7th.
Art in Bloom: Kira Seamon recently returned from a trip to Machu Picchu and Peru, and her photographs, which will be on display in February, are the inspiration for this year's Art in Bloom Event. A special "Bloom Party" will be held on February 4th, from 4 to 6. Courtesy of Rick Canale and Exotic Flowers of Roslindale, MA participants will have access to freshly delivered flowers to collaborate on creating a variety of arrangements to accompany the photographs.
Teen Study Nights will be held on Monday, January 14th and Tuesday,

January 15th. Special thanks to the High School PTO for their support. Read Next reader's advisory service is going strong. There are currently 98 participants (25 children).

At the 2019 Massachusetts Library Association Conference in May, Molly and Lizzy will present a talk on Reader's Advisory services entitled "Librarians not Bibliologists", which will include information and lessons learned from their Read Next initiative.

A list of the Top 100 Books checked out by Westwood readers and the Top 20 trending titles including audiobooks and Hoopla selections for 2018 is available.

Wifi Access: Ms. Perry has reached out to a consultant to look at options for improving wifi access at the Main Library and will continue to work with her. In the interim, existing service with Comcast was upgraded as part of the renewal contract, allowing us to triple the speed with little increase in monthly cost.

Budget updates: FY 19 and FY 20:

Budget submissions were on track and are in review.

Islington Update:

Demolition is moving forward. The Town is working to engage the services of Michael McKay of McKay Architects as the project architect for the municipal scope of work.

Approval of Acceptances and Expenditures:

Mr. Fitzgerald asked for a motion and a motion was made/seconded (Thornton/Persons). All present were in favor.

Handouts:

Agenda, Minutes 1/14/19, Director's Report January 2019, Library Trustees Acceptances and Expenditures, Monthly/Annual Statically Review, Departmental Expenditures, Iowa Library and FOL opportunity, Library Fines Article, Previous Community Facilities Report

Next Meeting:

Monday, February 11, 2019 at 7:30 pm at the Main Library.

Adjournment:

At 8:43 pm a motion was made/seconded (Persons/Thornton). All present were in favor.