

Westwood Board of Library Trustees
December 10, 2018
Westwood Public Library
660 High Street, Westwood, MA 7:30 pm

Acting Chairperson Mary Masi-Phelps called the meeting to order at 7:30 pm.

- In Attendance: Trustees: Mary Masi-Phelps Acting Chair, Mary Beth Persons, Wendy Thornton, Maureen VonEuw and Jessica Cole
Absent: Paul Fitzgerald
Library Staff: Tricia Perry, Director; Claire Connors, Branch Librarian
Eric Gutterson, 21st Century Fund
Westwood Director of Community & Economic Development: Nora Loughnane
- Approval of Minutes: Minutes were approved as presented. A motion was made/seconded (Thornton/Cole) to approve the Minutes from November 5, 2018. All were in favor.
- Islington Update from Nora Loughnane: Ms. Loughnane provided an update on the Islington Project: The project is moving at the pace that was anticipated in terms of schedule. Construction will begin within the year. The Islington Clock has been taken to be restored and demolition has begun. The tailor shop and the building housing Cafe Diva and the Barber Shop have been razed. The developer has applied for a foundation permit. The Blue Hart Tavern will be renovated by the developer as part of the project, and will be placed along Washington Street, with the first floor planned to be retail space, and an apartment on the second floor. The Islington Branch Library services will have a temporary location in the ICC when the library closes and is moved across the street (projected date for move is late fall 2019). Next steps are to hire an architect and OPM for design development and cost estimates. It is anticipated that after Wentworth Hall is moved, interiors will be gutted and spaces reconfigured to include ADA approved bathrooms, etc. An addition will be built onto Wentworth Hall which will house Youth and Family Services, and shared community space will be built in the basement.
Ms. Connors stated that the Branch staff is glad to have space at the Community Center during construction. Ms. Perry and Ms. Connors will be working with the Town on planning for the continuation of branch services in the ICC while the Library renovation is underway.
The Trustees thanked Ms. Loughnane for the update.
- Director's Report: Custodian Matt Kuchta has been promoted to the position of Senior Library Custodian. Senior Library Custodian Kevin Craven has taken a new position with the Westwood DPW. The staff, the Friends of the Library, Trustees, and patrons thank Kevin for his 10 years of service to the Westwood Public Library and wish him success in his new position.
ReadNext, the new reader's advisory service inspired by the subscription box model, was rolled out in early November. There are now 66 Library patrons registered for the new service. Several staff are participating as selectors, including Litzy McGovern, Molly Riportella, Kristy Pasquariello, Teresa Kerrigan, Caroline Tighe, Liz Keefe, Andrea Varkas, and Tricia Perry. If interested patrons may contact Molly Riportella or Lizzy McGovern.
Westwood Reads 2019: January 15th marks the 100th anniversary of the Boston Molasses Flood. Several related books have been chosen geared to a variety of Library patrons. Stephen Puleo's book "Dark Tide" will be paired with a teen read, "Joshua's Song" by Joan Hiatt Harlow. For younger readers,

“Molasses Flood” by Blair Lent will be highlighted. Stephen Puleo will be at the Library on Friday, January 25th to talk about his book. Additional programming is being planned.

Harry Potter Night is returning on Thursday, February 7th.

Making Mystery-Holiday Impro Edition took place December 5th.

Winter Merriment was a multi-author event which took place at the library on December 10th. Authors hosted one-on-one conversations with patrons and their books were available for purchase and signing. Holiday crafts and refreshments were also included. The evening went very well.

Adopting a sister Library in Iowa: Ms. Perry shared correspondence related to a proposed partnership between the Westwood Library and FOL and an as yet to be identified Library that we would potentially be “adopting” as a sister Library in Iowa. This idea came about when J. Courtney Sullivan was here in Westwood and she mentioned the dire straits that some libraries in Iowa were in.

Collection Development: Library of Things: Several new items have been added including a Wolverine Film Converter, portable DVD players, selfie sticks, and knitting needles. The Library staff has been working with the Westwood Media Center to create documentation to accompany these materials. Maggie McGinnis has created a video tutorial for the Film Converter, and is currently working on finalizing documentation and a video for the Video 2 Digital Converter tutorial.

Picture Book Neighborhoods: The Children’s Department Staff has redesigned the way in which picture books are shelved. Instead of arranging all of the titles by author, they have now pulled out a variety of ‘neighborhoods’ which group books of similar topic together. Books have a colored label for each of ten categories. Staff are now working to complete the transition to a similar arrangement at the Branch Library.

Budget Update:	FY19 Budget was submitted. Nothing new to report at this time.
Teen Librarian Position - Status Update:	The Teen Librarian position was re-advertised as a 24-hour benefit eligible position and 42 applications were received. After completing the final interview process, a candidate was offered the position. Mary Boutet accepted the position of Teen Librarian and will start January 2, 2019.
Action Plan - FY20 (MBLC):	Ms. Perry reported that approval has been received for the FY20 Action Plan from the Massachusetts Board of Library Commissioners.
Approval of Acceptances and Expenditures:	Ms. Masi-Phelps asked for a motion and a motion was made/seconded (Thornton/Persons). All were in favor.
New Business:	Ms. Perry provided information regarding programming for Westwood Reads: on Tuesday, January 29th, Dr. Ronald Mayville, a structural engineer, will make a presentation on why the molasses tank failed.
Handouts:	Agenda, Minutes 11/5/18, Director’s Report December 2018, Library Trustees Acceptances and Expenditures, Action Plan FY20 - Westwood Public Library
Next Meeting:	Monday, January 14, 2018 at 7:30 pm at the Main Library.
Adjournment:	At 8:44 pm a motion was made/seconded (Cole/Thornton). All were in favor.