

**Government Charter Review Task Force Meeting Summary
October 22, 2009**

Members Present

Peter Cahill
Tom Daly
Marge Eramo
Paul Fitzgerald
Charles Flahive
Ken Foscaldo
Frank Jacobs
Karen Manor Metzold
Anne Marie McIntyre
Alice Moore

Mike Jaillet
Phil Shapiro

Town Administrator Mike Jaillet welcomed the members and thanked the group for being present.

Introductions were made by members of task force.

Made appropriate changes to members personal contact information.

Town of Westwood New Appointee Packet was reviewed and appropriate materials signed.

Mike Jaillet reviewed Open Meeting Law and Ethics Law.

Decided to post information and files to a central web location for easy access for all members.

Mike Jaillet suggested members review Westwood Town Charter and look for areas of charter that may need to be addressed/revised/updated to be discussed at the next meeting.

Westwood Board of Selectman Phil Shapiro addressed members. Offered his gratitude for work the Task Force will be doing. Also offered some topics for the Task Force to consider:

- *Technology Impact
- * Westwood Station and population growth

*No local paper

Suggestions from members:

Peter Cahill--Time line for submission of report to Board of Selectman. (January need to place item on warrant.)

Ken Foscaldo---Would like member(s) of Board of Selectmen to address Task Force with their ideas and input.

Anne Marie--Suggested a visit from Marilyn Contreas to help guide task force to effectively research town charter revisions.

Paul Fitzgerald—Post copy of MGL 43 B

Mike Jaillet suggested towns most comparable to Westwood:

Bedford, Concord, Needham, Medfield

Other town charters suggested: Foxboro, Plymouth, Sharon

Members agreed to meet on 1st and 3rd Wednesdays of the Month: Follow Up dates: November 4, 18, December 2nd and 16th. At 7:30 p.m. in Town Hall Board of Selectman Meeting Room.

Mike Jaillet asked for volunteers to be Chairman and Vice Chair of the Task Force.