

MINUTES OF MEETING

February 7, 2012

Mr. McLaughlin announced that an audio recording was being made of this meeting.

The meeting was called to order by Chairman Rob McLaughlin at 7:02 p.m. at the District offices located at 50 Elm Street, Dedham. Present were Jim Galvin, Ken Bragg, Steve Mammone, Joe Carter, Robert Blume, Eileen Commene and John McCulloch. Mike Thornton and Stephanie Costa were also in attendance.

MINUTES

The minutes for the meeting of January 24, 2012 were unanimously approved.

FINANCIAL

Warrants and checks were signed.

MANAGER'S REPORT

Main & Service Leak Report

Ms. Commene presented the main and service leak report in Mr. Eiben's absence. There have been two main breaks so far this month, one on Needham Street in Dedham and the other on Greenhill Road in Westwood.

Pumpage Reports

Ms. Commene presented the pumpage reports for the periods ending January 29 and February 5.

Amendment to Rules & Regulations

Ms. Commene presented the proposed wording to amend Rule #7 – Customer Service Pipes for the Board's approval. The previous rule did give the District the right to dictate what kind of pipes could be used for customer service lines but because of the wording a lot of contractors would push to use plastic piping which has proved to be very problematic. The new wording would require "K" copper piping to be installed unless the service is 200 feet or longer in which case plastic pipe may be permitted. Mr. McLaughlin stated that this issue would be tabled until the next meeting.

DIRECTOR'S REPORT

Sodium Study – MASS DOT

Ms. Commene presented a draft letter to the Mass DOT reaffirming the District's request for a low salt zone. Mr. Carter wanted to be sure that the specific area requested in the letter matched the recommended area in Chris Kilbridge's report. The Board had no further changes to the letter and authorized Ms. Commene to send the letter with the Mr. Kilbridge's final report to Mass DOT.

NEW BUSINESS

2012 Budgets

Mr. Carter moved to approve the 2012 Capital Budget, as presented to the Board, seconded by Mr. Mammone. Voted unanimously.

Mr. Carter moved to approve the 2012 Operating Budget, as presented, seconded by Mr. Bragg. Voted unanimously.

2011 Budget Adjustment

Mr. Thornton asked the Board to approve the addition of \$110,000 for 2011 OPEB costs to the 2011 operating budget user fees account. He explained that these funds were approved at the last meeting to fund OPEB and this adjustment was needed to balance the 2011 operating budget. Mr. Bragg moved to approve the addition of \$110,000 to User Fees in the 2011 Operating Budget, for a new adjusted total of \$7,245,558, seconded by Mr. Carter. Voted unanimously.

OLD BUSINESS

Overtime Report

Mr. Galvin asked that the 2009-2011 Union Wage Analysis, prepared by Mr. Thornton at his request, be scheduled for discussion at the next meeting. Both, he and Mr. Carter expressed their concern with the overtime expenses for the year and felt it was an issue that needed to be addressed. The Board asked for a detailed report showing what generated the overtime and to include a breakdown of what was paid in regular overtime and double time.

Mr. Carter moved to adjourn at 7:37 p.m., seconded by Mr. Galvin. Voted unanimously.

DEDHAM-WESTWOOD WATER COMMISSION
LIST OF DOCUMENTS
February 7, 2012

1. January 24, 2012 Minutes

3. Pumpage reports for the periods ending January 29 and February 5
Proposed wording for change in Rule #7 – Customer Service Pipes

4. Draft Letter to Mass DOT re: Request for Low Salt Zone Designation dated 2/8/12
Letter from Mass DOT to Eileen Commene re: DWWD Water Supply Wells dated
1/25/12
Mass DOT Environmental Services Interoffice Memo from Kevin Walsh, Director,
re: Change in Reduced Salt Policy dated 1/5/12

5. 2012 Budget Proposals

Letter from Michael Thornton, Business Manager to Chairman Robert McLaughlin dated
2/6/12 and attached 2009 – 2011 Union Wage Analysis