

**Communication Technology Advisory Board Meeting**  
**November 8, 2004**  
**Minutes**

Members Present:  
Donna McClellan  
Leon Barzin  
Beth Ahern  
Mel Bernstein  
Mike Jaillet  
Lee MacQuarrie

Absent:  
Chris Gervais  
Mark Hichar  
Doug Fleming  
Steve Anderson

Guest  
Patrick Ahearn

The minutes of the October 12th meeting were approved as submitted and will be posted on the website.

**I. OLD BUSINESS**

**A. TOWN UPDATE**

1. *Wireless Internet Access*

*Comcast installed a high speed cable at the main library. The IS department will install a wireless router in the reference area of the main library. This will allow users to access the internet using wireless technology.*

2. *Islington Fiber Installation*

*The fiber feed from the Islington Library to the Islington Community Center should be completed by January, 2005.*

3. *Municipal Software*

*The town is researching other municipal software packages to replace the current general ledger program.*

4. *Tech Superpowers Inc.*

*Tech Superpowers, Inc. is working on the new town servers.*

**B. SCHOOLS UPDATE**

1. *High School Website*

*Nancy Hyde has temporarily removed the High School Website due to the out of date content on the New High School. A new High School Advisory Group has been formed to re-evaluate and update this site. The High School Advisory Group is gathering a list of frequently asked questions and a FAQ page will be added to this site.*

2. *Elementary Grading*

*Web based reporting has been setup to allow all Elementary teachers to enter their grade on the web. Training for the elementary teachers will begin in the next few weeks.*

3. *Nurses Medical Module*

*We are researching a new Nurses medical module to incorporate into our existing student database.*

**C. CABLE UPDATE**

1. *Comcast*

*The Communication Technology Advisory Board members and Selectmen, Patrick Ahearn met with our cable representative, Frank Foss to discuss an amendment to the*

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*cable contract. In this amendment the Norwood studio for processing video tapes has been eliminated and the town will need to research other means to process and air public access programming.*

**D. GIS UPDATE**

**1. GIS Analyst**

*The GIS Analyst position has been posted.*

**E. NEW BUSINESS – none reported**

**II. OTHER BUSINESS - none reported.**

**III. PUBLIC & PRESS**

**IV. ADJOURNMENT –9:00p.m.**

**Next meeting will be on December 14, 2004 at 7:30pm, at the Council on Aging.**