

**Information Systems Advisory Board Meeting
March 3, 2001
Minutes**

Members Present:
Beth Ahern
Leon Barzin
Steve Anderson
Peter Kirkby
Chris Gerails
Lee MacQuarri
Alan MacDonald

Absent:
Michael Jaillet
Iva Conti

Visitors:
Frank Foss
Ron Baker

The minutes of the January 2nd and February 6th meeting were approved as submitted and will be posted on the web site.

I. OLD BUSINESS

A. TOWN UPDATE

Beth reported that the Town has been occupied with the following:

1. *AT&T Broadband*

High Speed Internet Access

Frank Foss, from AT&T Broadband, updated the ISAB on the status of high speed internet access, the INET and digital TV. On January 5, 2001 AT&T Broadband bought out Cablevision. AT&T Broadband is currently in the "Learning Phase", trying to catch up on the activities and progress Cablevision had made regarding high speed Internet access. AT&T Broadband is working with very little documentation from Cablevision and this makes researching much more difficult and time consuming. Frank Foss could not give a definite launch time for the high speed Internet access. He did state that it would take at least 12-18 months to review the town's wiring structure and complete the cable requirements for high speed Internet access. Westwood's priority for this service has been upgraded to the top 3rd tier. The next step is to have AT&T Broadband meet with the Board of Selectmen.

INET

Ron Baker, from AT&T Broadband, spoke on the status of the Institutional Network in the town. AT&T Broadband is currently working on the INET with construction and completion within nine to twelve months. The new INET will be on an 860mhz Broadband fiber network with fourteen sites. The network will consist of a two fiber, bi-directional cable, one fiber cable sending a forward signal and the second fiber cable sending a reverse signal. A major issue with the INET is where to locate the main Hub. This location should be a central location and it needs to be determined prior to the building of the new High School. If this main hub needs to be moved at a later date, it would be very costly. Ron Baker advised that we replace the towns' modems now, so that this equipment will be in place prior to the new INET service.

2. *Computer Systems Analyst*

The IS department has hired Lisa Hargis as the new Computer Systems Analyst for the Town of Westwood.

3. *University Avenue*

LMAC Communications is acting as lead company to run conduit prior to the road reconstruction project on University Avenue. Other participants are AT&T and J3.

B. SCHOOLS UPDATE

C. GIS UPDATE

D. New Member

1. *Doug Fleming*

Doug Fleming, a resident of Westwood, attended the ISAB meeting. Doug is an IT service consultant and a computer software developer. Doug is interested in filling one of the current openings on the Information Systems Advisory Board.

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- II. NEW BUSINESS**
- III. OTHER BUSINESS** – *none reported.*
- IV. PUBLIC & PRESS**
- V. ADJOURNMENT**

The meeting was adjourned at 9:30 p.m.

Next meeting May 1, 2001 at 7:30pm, Selectmen's Meeting Room, Town Hall.

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