

**Communication Technology Advisory Board Meeting
June 14 2005
Minutes**

Members Present:
Donna McClellan
Mike Jaillet
Leon Barzin
Mel Bernstein
Mark Hichar
Steve Anderson
Beth Ahern
Lee MacQuarrie
Chris Gervais

Absent:

The minutes of the May 10, 2005 meeting were approved as submitted and will be posted on the website.

I. OLD BUSINESS

A. TOWN UPDATE

1. There was a major server failure on Monday June 6th. A freebsd unix server stopped functioning. There were problems in the last 2 weeks and complete backups were performed of this server each night. All users were moved to the new MAC server by the end of the day on Monday and operation continued normally on Tuesday.
2. We have had five pc failures in the past 3 weeks. There were 2 hard drive failures and 3 motherboard failures due to overheating.
3. Worked with Tom Viti to develop an instructional flyer for the wireless network at the Library. The wireless access should be advertised in the next few weeks, but the access is already available.
4. Continue web editing training – there are more and more departments now maintaining their own web pages.
5. A new building permitting software program was purchased and installed. Training is proceeding and the new software should be live by July 1.

B. SCHOOLS UPDATE

1. We are very delayed with scheduling for the high school. This was due to the override vote decision and subsequent budget revisions. We have started the scheduling process for the Middle School
2. Steve Mammone of Splitstream volunteered to come into the Web Development class in the high school to speak to students.
3. Invoices were prepared for all Bus Students and forwarded to School Business Office.
4. An Access Database was prepared to track all payments for kindergarten students.

C. CABLE UPDATE

1. There was a meeting of the cable licensing subcommittee on Tuesday June 7th.
2. An ad was placed in the Daily Transcript on Friday, June 10th.
3. A preliminary RFQ was prepared and distributed for review. The subcommittee is reviewing and editing this document.
4. The Comcast license amendment dated May 15, 2003 was distributed and reviewed.

D. GIS UPDATE

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1. GIS specialist is working with School Transportation Coordinator to facilitate bus routing.
2. Training for the latest ArcView 9 was provided in two sessions by PeopleGIS.

- II. NEW BUSINESS – none reported**
- III. OTHER BUSINESS - none reported.**
- IV. PUBLIC & PRESS**
- V. ADJOURNMENT –9:00p.m.**

Next meeting will be on May 10 2005 at 7:30pm, at the Council on Aging.