Communication Technology Advisory Board Meeting
June 15, 2004 Minutes

<u>Members Present</u>:
Donna McClellan
Leon Barzin
Mel Bernstein
Steve Anderson
Beth Ahern
Chris Gervais
Mike Jaillet

<u>Absent</u>:
Mark Hichar
Peter Kirkby
Neil Fleming
Doug Fleming
Chris McKeown

The minutes of the April 13th meeting were approved as submitted and will be posted on the website.

.   OLD BUSINESS

A.   TOWN UPDATE

1.   *Vision Data Review*

Assessors from both Brookline and Kingston are helping review and edit the Vision data.

2.   *Web Site*

We are continuing to review web site changes proposed by Splitstream Technologies. Members were given website templates to mark up, as well as to research other websites for any other ideas to enhance our website.

3.   *Online Training*

The town has purchased online training for 25 users. This online training will be ideal for those users that cannot take the time during regular working hours to attend off site classes.

B.   SCHOOLS UPDATE

1.   *Administrative Offices Moved*

All administrative offices have been moved from the Colburn to the new High School without issues.

2.   *Web Portal Install*

The web portal from Starbase will be installed in the next few weeks. This portal will provide web based access for teachers, administrators and eventually parents.

C.   CABLE UPDATE

1.   *New INET*

Node and Core switches have been installed at all town and school locations with the exception of the DPW location. The DPW is in the process of moving and will be connected next week. The INET has been working great and we are happy to report no major down time.

D.   GIS UPDATE

1.   *Applied Geographics*

Donna met with Applied Geographics to discuss the next set of GIS projects which will include, sewer maps, as well as a potential web based application that can be used internally for employees as well as the internet.

2.   *Zoning Maps Approved*

The zoning maps have been approved and will be posted on the website.

E.   NEW BUSINESS – none reported

II.   OTHER BUSINESS - *none reported.*

III.   P*UBLIC & PRESS*

IV. *ADJOURNMENT –9:00p.m.*

Next meeting will be on July 13, 2004 at 7:30pm, Council on Aging Meeting Room.