

Communication Technology Advisory Board Meeting
July 13, 2004
Minutes

Members Present: Donna McClellan Leon Barzin Steve Anderson Doug Fleming

Absent: Mel Bernstein Beth Ahern Chris Gervais Mike Jaillet Mark Hichar Neil Fleming Lee MacQuarrie

The minutes of the June 15th meeting were approved as submitted and will be posted on the website.

I. OLD BUSINESS

A. TOWN UPDATE

1. *New IMAIL Server*

The new IMAIL server was installed, providing pop, imap, smtp, listserves, and webmail with antivirus and antispam filtering.

2. *DPW move*

The IT department assisted with the DPW move to the new Carby Street facility.

3. *Split Stream Technologies*

Donna met with Split Stream Technologies to review the new web page layouts. Split Stream provided revised layouts for review.

4. *Permit Tracking Software*

Donna attended a demonstration of Permit Tracking Software which integrates the work performed by town boards and departments.

B. SCHOOLS UPDATE

1. *Starbase Webportal*

The Starbase web portal was installed which will provide web based access for teachers and administrators and eventually parents.

2. *Elementary Report Cards*

Work continues on the elementary report cards.

3. *Food Services - Training*

The IS department setup computers and coordinated training for new Food Service software.

C. CABLE UPDATE

1. *Comcast Walkdown*

Comcast and WaveGuide performed a walk down of the Colburn, Library, Police, Station, Town Hall and Deerfield locations. It was determined that the fiber connections to these sites, except for the new High School, were cut in exactly the same locations.

2. *NextGen*

**Communication Technology Advisory Board Meeting
July 13, 2004
Minutes**

NexGen, a subcontractor for Comcast, is working on re-splicing all locations.

3. *DSL Update*

The board has requested a new DSL update from Verizon. Donna will contact our Verizon representative and report her findings at the next CTAB meeting.

D. GIS UPDATE – none reported

E. NEW BUSINESS – none reported

II. **OTHER BUSINESS** - *none reported.*

III. **PUBLIC & PRESS**

IV. **ADJOURNMENT –9:00p.m.**

Next meeting will be on August 10, 2004 at 7:30pm, Council on Aging Meeting Room.