

**Communication Technology Advisory Board Meeting
April 12, 2005
Minutes**

Members Present:
Donna McClellan
Leon Barzin
Mel Bernstein
Chris Gervais
Mark Hichar
Steve Anderson

Absent:
Doug Fleming
Beth Ahern
Lee MacQuarrie
Mike Jaillet

The minutes of the February 8, 2005 meeting were approved as submitted and will be posted on the website.

I. OLD BUSINESS

A. TOWN UPDATE

1. *The IT department has now moved to the new high school – room A101.*
2. *Systems Analyst, Lisa Hargis resigned on Friday, April 8. The position will be advertised in the next few weeks.*
3. *Both operational and capital budgets have been reviewed by the Finance Commission.*

B. SCHOOLS UPDATE

1. *There is no school business to report*

C. CABLE UPDATE

1. Verizon will be offering high speed internet and video to Westwood residents in the coming months. A few CTAB members, and Selectmen, Pat Ahearn met with Verizon representatives on February 16, 2004. Verizon will be running fiber in Westwood in the next few months to all residents with Dedham phone exchanges. Fiber will be run to the remaining Westwood residents with Norwood exchanges in 2006. Verizon has stated that they will offer packages in Westwood similar to other municipalities. It is anticipated that Verizon will provide a less expensive alternative to Comcast. The Board of Selectmen have already sent the following two letters to the Department of Telecommunications and Energy:
 - i. Notification that the Town of Westwood has made a decision to initiate the cable television licensing process in the Town of Westwood.
 - ii. Request a waiver of the requirement to advertise in a national trade journal.

D. GIS UPDATE

1. The new GIS Specialist has worked extensively with the Town Engineer, Assistant Town Engineer and Sewer Dept Supervisor to update sewer layers and provide a sewer atlas. This was work that has been delayed for the last 18 months.

II. NEW BUSINESS – none reported

III. OTHER BUSINESS - none reported.

IV. PUBLIC & PRESS

V. ADJOURNMENT –9:00p.m.

Next meeting will be on May 10 2005 at 7:30pm, at the Council on Aging.