

Communication Technology Advisory Board Meeting
April 13, 2004
Minutes

Members Present:
Donna McClellan
Leon Barzin
Mel Bernstein
Chris McKeown
Lee MacQuarrie
Steve Anderson

Absent:
Beth Ahern
Mark Hichar
Chris Gervais
Peter Kirkby
Neil Fleming
Mike Jaillet
Doug Fleming
Alan MacDonald

The minutes of the March 2nd meeting were approved as submitted and will be posted on the website.

OLD BUSINESS

A. TOWN UPDATE

1. *Temporary Assessor Hired*

A temporary assessor from Brookline has been hired to help the Assessing department get the Vision software up and running as well as answer any questions that arise.

2. *Patchlink Software*

Patchlink software has been installed on all computers and Microsoft updates and patches are being preformed nightly.

3. *New DPW Building*

The new DPW site should be ready for occupancy on July 1, 2004.

4. *Townhall Renovations*

A renovation proposal for the Townhall will be presented at the May 10, 2004 town meeting.

B. SCHOOLS UPDATE

1. *2004/2005 Scheduling*

High School scheduling has begun for the upcoming 2004-2005 school year. A team has been setup at the High School to review block-scheduling changes for next year.

2. *Administrative Offices - Move*

The administrative offices are scheduled to move to the new High School the week of April 19th.

3. *New High School - Move*

The estimated completion date for the new High School is July 15, 2004.

4. *Elementary Report Cards*

The IT department is continuing working with Av Green and the elementary principals to investigate elementary report cards. We are currently looking at the portal option developed by Starbase.

C. CABLE UPDATE

1. *Splitstream Technologies awarded new INET bid*

Splitstream Technologies was awarded the new INET contract. Switches have already been delivered to the Splitstream offices and are in the process of being tested and configured. We expect installation to occur over the next three weeks.

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2. *INET issues*

We have been experiencing numerous network issues and it is not clear what has happened, other than a complete breakdown of equipment.

D. GIS UPDATE

None reported.

E. NEW BUSINESS

1. *Sample Webpages*

Splitsrteam Technologies has developed some sample designs for the web page.

2. *The IT department is looking into revising the internet use and telecommunications policy.*

II. **OTHER BUSINESS** - *none reported.*

III. **PUBLIC & PRESS**

IV. **ADJOURNMENT** –9:00p.m.

Next meeting will be on July 13, 2004 at 7:30pm, Council on Aging Meeting Room.