

**Communication Technology Advisory Board Meeting
November 14, 2006
Minutes**

Members Present:
Donna McClellan
Mel Bernstein
Chris Gervais
Lee MacQuarrie
Mark Hichar
Steve Anderson

Members Absent:
Leon Barzin
Beth Ahern
Mike Jaillet

I. MINUTES:

The minutes from the October 10 meeting was reviewed and approved. They will be posted on the CTAB web page.

II. ACCOMPLISHMENTS:

Information Technology Department accomplishments for October 2006 were distributed.

III. OLD BUSINESS

Verizon FTTP: The status of the Verizon negotiations is not completely known at this time. Peter Epstein spoke with Verizon legal representative, Jim McGrail. Peter asked if Jim could confirm that Westwood addresses serviced from the Norwood CO were wired. Jim did not have any info but would find out and get back to Peter. A suggestion was made to put a link on Westwood's website with a link directly to Verizon. Donna McClellan to draft news item regarding Verizon negotiations and circulate to members. Place on Town's website. Peter Epstein and Mike Jaillet to review draft. News item should include facts only.

ConnectCTY – Chief Chase has sent out one test message and one paving message with a very high percentage of received calls. They are now looking at the Bad Phone Numbers.

ConnectEd – The IT department has added all school department employees on the ConnectEd notification system.

Cell Phone Coverage: A rfp is being developed and will be made available to cell phone companies.

Emergency Plan lists are being collected and included in a master document.

DOE SIMS has been submitted for the October 1, 2006 report.

The IT department is reviewing a new Student Information Management Program, X2. The impact and costs for the migration to Oracle 10g which is required Starbase is maintained will also be investigated.

IV. NEW BUSINESS –

V. OTHER BUSINESS - none reported.

VI. PUBLIC & PRESS

VII. ADJOURNMENT – 8:50 p.m.

Next meeting will be on December 14th at 7:30pm, at the Senior Center.