

**Communication Technology Advisory Board Meeting
April 11 2006
Minutes**

The minutes of the February 7, 2006 were reviewed and approved; they will be posted on the CTAB web page.

Members Present:
Donna McClellan
Leon Barzin
Steve Anderson
Mark Hichar

Members Absent:
Mel Bernstein
Chris Gervais
Lee MacQuarrie
Mike Jaillet
Beth Ahern

I. OLD BUSINESS

A. TOWN UPDATE

1. Terri Duggan started working for the Information Technology Dept in mid March, Jim O'Connell started working as the new Systems Analyst on March 27th.
2. The new Recreation Department Software has been installed. Peak Software has provided training. We still have to set up the online credit payment authorization and complete online registration will be available.

B. SCHOOLS UPDATE

1. The Information Technology Department has taken over responsibility for all student enrollments into the Starbase Student Information Management System.

C. GIS Update

1. None reported

C. CABLE/COMMUNICATION UPDATE

1. The following letters were received from Comcast:
 - i. March 27, 2005 – Community Investment Report
2. Leon Barzin provided the contact info for the Director of the Millis Cable TV Studio. Donna McClellan will extend an invitation to the Millis Cable TV Director to attend one of our CTAB meetings in the next few months.

II. NEW BUSINESS – none reported

III. OTHER BUSINESS - none reported.

IV. PUBLIC & PRESS

V. ADJOURNMENT – 8:30 p.m..

Next meeting will be on May 9th at 7:30pm, at the Council on Aging.