

**Information Systems Advisory Board Meeting  
January 7, 2003  
Minutes**

The minutes of the December 3rd meeting were approved as submitted and will be posted on the web site.

**I. OLD BUSINESS**

**A. TOWN UPDATE**

Beth reported that the Town has been occupied with the following:

1. *Merton Group, LLC*

*The Merton Group would like the town to distribute an internet survey to all town residents. This survey will provide useful information for the feasibility study they are performing for the town.*

2. *New Payroll System*

*The town converted to a new payroll system in January. The transition went well, with minor difficulties.*

3. *Cable Advisory Board*

*The Cable Advisory Board members will be invited to the February ISAB meeting to discuss the possible merger with the Information Systems Advisory Board. A warrant article will need to be created to extend the Information Systems Advisory Board term for another five years and an additional warrant will be required for the merger of the two boards.*

4. *Assessors Project*

*The IS department will begin working on getting the new Assessors software up and running.*

**B. SCHOOLS UPDATE**

1. *INET*

*AT&T has not yet started the design and construction phase of the new INET.*

2. *Progress Reports*

*Progress reports were distributed to students in the High School and Middle Schools.*

3. *Thurston Middle School*

*The Thurston Middle School has created a list serve. This email list is used to notify parents on special events and activities at the Thurston Middle School.*

**C. GIS UPDATE**

*The town will need to hire a part time GIS analyst or a GIS consultant.*

**II. NEW BUSINESS - none reported**

**III. OTHER BUSINESS - none reported.**

**IV. PUBLIC & PRESS**

**V. ADJOURNMENT**

The meeting was adjourned at 9:00p.m.

**Next meeting February 4, 2003 at 7:30pm, Selectmen's Meeting Room, Town Hall.**

<p><b>Members Present:</b> Donna McClellan Leon Barzin Mike Jaillet Chris Gervais Peter Kirkby Chris McKeown Steve Anderson Alan MacDonald Lee MacQuarrie</p>
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<p><b>Absent:</b> Doug Fleming Neil Fleming</p>
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