

**Information Systems Advisory Board Meeting
October 3, 2000
Minutes**

The minutes of the September 12th meeting were approved as submitted and will be posted on the web site.

Members Present:

Beth Ahern
Michael Jaillet
Leon Barzin
Peter Kirkby
Chris Gerais
Iva Conti
Lee MacQuarri

Visitors

Alan MacDonald

Absent:

Steve Anderson

I. OLD BUSINESS

A. TOWN UPDATE

Beth reported that the Town has been occupied with the following:

1. Capital Items

The capital budgeting process has begun for fiscal year 2001. The following items are being considered.

- *The town is looking into replacing their cable modems. Peter Kirkby suggested auctioning off the old cable modems in a public auction or through EBAY.*
- *The GIS department would like to schedule a fly over to update the towns' GIS database with changes in buildings and wetlands.*
- *The Police and Fire stations dispatch software is scheduled for an update.*
- *The Town would benefit from having the High School, Townhall and the Central office connected with fiber optic cables. Fiber optic cables would be much faster and more reliable.*
- *The Town financial software is scheduled for an update.*

2. Remote Backups

Beth inquired if anyone on the board was using a remote backup facility to perform backups. Peter Kirkby suggested either Chub or Iron Mountain. Two other alternatives suggested were to use a CD Jukebox or a DLT changer.

3. Training

Several training classes for users have been setup for the months of October and November.

4. Training

Looking to the future, the need is developing for some more permanent network and web administration. This is potentially an area where the Town and Schools could share resources.

B. SCHOOLS UPDATE

1. Department of Education

The transfer of the 35 data elements is still ongoing for the state Department of Education (DOE) process.

2. Web Designer

The school is looking for candidates to maintain the town website. Peter Kirkby suggested having a student work on the site. The town has tried that in the past but the students' usually loose interest in the project. Leon Barzin suggested combining the networking position with the web design position and make it one fulltime position.

**Information Systems Advisory Board Meeting
October 3, 2000
Minutes**

C. GIS UPDATE

1. *GIS Redistricting*

The GIS department is working on redistricting from last year to this year.

2. *GIS Meeting*

The next GIS Users Meeting will be held on October 11, 2000.

3. *Parcel Updates*

The GIS department has accepted the Marin GIS proposal to do some parcel updates and GIS data maintenance.

II. NEW BUSINESS

III. OTHER BUSINESS – *none reported.*

IV. PUBLIC & PRESS

V. ADJOURNMENT

The meeting was adjourned at 8:30 p.m.

Next meeting November 7, 2000 at 7:30pm, Selectmen's Meeting Room, Town Hall.