

SELECTMEN'S RECORD
May 30, 2016

ATTENDANCE AND CALL TO ORDER

The meeting was called to order at 9:30 a.m. in the Selectmen's Meeting Room by Chairman Nancy Hyde. Also present were: Selectmen Michael Walsh, Selectmen John Hickey, Town Administrator Michael Jaillet record the minutes.

N. Hyde led the Pledge of Allegiance.

SCHEDULED ACTION

MWRA Approval of Borrowing – Kathy Foley Assistant Treasurer presenting:

At the 2016 Annual Town Meeting, specifically Article #8, the Finance and Warrant Commission recommended and the Town voted to appropriate \$666,000 to pay the costs of engineering and construction services related to the development of plans and specifications for the reduction of infiltration and inflow into the Town's wastewater collection system. The article authorized the Board of Selectmen to borrow any funds not covered by the MWRA Grant the Town applied for and received.

The total grant received from the MWRA is \$432,000, requiring the Town to borrow the remaining \$234,000 at a 5-year interest free loan from MWRA.

M. Walsh, moved that as the Clerk of the Board of Selectmen of the Town of Westwood, Massachusetts, certify that at a meeting of the board held May 30, 2016, of which meeting all members of the board were duly notified and at which a quorum was present.

Move that the sale of the \$234,000 Sewer Bond of the Town dated June 6, 2016, to the Massachusetts Water Resources Authority (the "Authority"), is hereby approved and the Town Treasurer or other appropriate Town official is authorized to execute on behalf of the Town a Loan Agreement and a Financial Assistance Agreement and a Financial Assistance Agreement with the Authority with respect to the bond. The bond shall be payable without interest on May 15 of the years and in the principal amounts as follows:

<u>Year</u>	<u>Installment</u>
2017	\$46,800
2018	\$46,800
2019	\$46,800
2020	\$46,800
2021	\$46,800

Further, move that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing vote.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection the sale of the bond were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended.

J. Hickey Seconded. Unanimous Vote: 3-0

Request to Post and Fill Position – Y&FS Counselor - Joan Courtney Murray presenting:

Joanna Bengel, Youth Services Counselor for WYFS since 2013, has been offered and accepted a counseling position at Westwood High School. While Westwood Youth and Family Services (WYFS) is sorry to be losing Joanna, it is thrilled that she will be staying in Westwood. This transition will only enhance the already strong working relationship with WHS.

Joanna will be leaving her WYFS position on July 22, 2016. Youth & Family Services is requesting permission to post and fill the position of Youth Services Counselor as soon as possible so that it can minimize any disruption in services and be prepared to have the replacement in place for the start of the school year.

A current job description and job posting provided for the Board's reference.

M. Walsh moved to authorize the Human Resources Director to work with the Youth & Family Service Director to post and fill the Youth Services Counselor position. NJ. Hickey Seconded. Unanimous Vote: 3-0

M. Walsh moved to adjourn business portion of the meeting and to continue with the Memorial Day activities taking place at 10:00 a.m. at the High School Auditorium. J. Hickey Seconded. Unanimous Vote: 3-0

The meeting was adjourned at 9:40 a.m.

Initial after reviewed

A handwritten signature in black ink that reads "Michael J. Jillet". The signature is written in a cursive style with a large, sweeping initial "M".

M. Jillet
Town Administrator

LIST OF DOCUMENTS

Board of Selectmen
5/30/2016 Selectmen's Meeting Room
Regular Meeting

SCHEDULED ACTION

- BondSaleVote (PDF)
- Microsoft Word - Youth Services Counselor 2016 DRAFT.doc (PDF)
- Youth Services Counselor Job description (PDF)