

**SELECTMEN'S RECORD**  
**December 18, 2017**

**ATTENDANCE AND CALL TO ORDER**

The meeting was called to order at 7:30 p.m. in the EOC/Training Room at the Police Station by Chairman John Hickey. Also present were: Selectmen Nancy Hyde, Selectmen Michael Walsh, Town Administrator Michael Jaillet, and Town Counsel Thomas McCusker. Christine McCarthy record the minutes.

J. Hickey led the Pledge of Allegiance.

J. Hickey asked if anyone wishes to record the meeting and granted permission to Westwood Media Center to record.

**CHAIRMAN'S UPDATE**

**New Venue for Board of Selectmen Meetings**

The Board of Selectmen is happy to announce that it will be holding its regular meetings in the new Emergency Operations Center (EOC)/Training Room in the new Police Station. Tonight is the first meeting of the Board in the new facility.

**SCHEDULED ACTION**

**Introduction of New Police Officers**

Police Chief Jeff Silva introduced Officer Danielle Clermont and Officer Frank Baker to the Board of Selectmen. Officer Clermont and Officer Baker both completed their Police Academy trainings and are currently out in the field.

**Officer Danielle Clermont**

Danielle comes to us from Martha's Vineyard and was a self-sponsored graduate of the Boston Police Academy meaning she paid all her own expenses and attended the academy for free in the interest of pursuing her dream to become a police officer. While in the Boston Police Academy, Danielle was recognized early on for her leadership capacity and was selected as the only academy recruit not from the Boston Police Department who was appointed as a squad leader among her peers. Danielle has been a consistent top performer. She graduated at the top of her Boston Police Academy class and graduated *summa cum laude* from the University of Massachusetts in Boston with a bachelor's degree and double major in criminal justice and psychology. Even as early as high school, Danielle was recognized for her efforts and abilities where she was chosen as the Outstanding Psychology Student of her class. Along with her considerable talents, Danielle brings a strong sense of enthusiasm, a tireless work ethic and a love for the community, particularly children, to the department.

**Francis Baker**

Frank comes to us from the Bolton Police Department where he was a patrol officer for the past year after proudly serving and being honorably discharged from the United States Army. Frank is also from a family of career law enforcement professionals. His father, Marty Baker, recently retired as lieutenant for the Norwood Police Department

where he was well known throughout the law enforcement profession for his work on the Norwood Police Honor Guard and his extensive training as an instructor in defensive tactics, use of force, and dealing with members of the community on the autism spectrum. Frank's uncle, Thomas Baker, retired as the Special Agent in Charge of the Boston Field Division of the federal Bureau of Alcohol, Tobacco and Firearms which incorporates five New England States with offices in Massachusetts, Rhode Island, New Hampshire, Maine, and Vermont. In addition to his proven track record and abilities, Frank brings a wealth of law enforcement, military and community policing knowledge to Westwood. Frank's prior experience has already allowed him to leverage his knowledge, skills and abilities to provide excellent service to our citizens and serve our community under some very challenging circumstances.

The Board welcomed the officers to the Town of Westwood.

### **Neponset River Landholding Association – Willett Pond Bill**

The Neponset River Land Holding Association (NRLHA) owns approximately 240 acres in Walpole, Westwood and Norwood, including Willett and Pettee's Pond. The dam is in good repair, but the spillway, which was designed more than 100 years ago, does not meet modern design standards for flood discharge capacity. The Massachusetts Office of Dam Safety has issued a Certificate of Non-Compliance and Dam Safety Order. The cost to upgrade the spillway is estimated to be between \$2M-\$5M, depending on the design solution.

Ian Cook of the NRLHA discussed with the Board the need for support from all of the communities on a bill (h.1886) with the Joint Committee on Transportation to obtain funding to fix the spillway. The NRLHA is a non-profit organization and does not have the funding capabilities for the repairs. Therefore, it is looking to the state for potential solutions. A discussion on making certain areas of the pond public beaches is being discussed.

N. Hyde asked if the residents with frontage along the pond are in favor of allowing for public beaches? Mr. Cooke responded that they are still discussing the possibilities with all of the property owners.

The Board thanked Ian Cook and the Neponset River Landholding Association for all of their volunteer work to keep the pond clean and recreational.

**N. Hyde move to authorize the Town Administrator to work with the legislature and the Neponset River Landholding Association to further the effort to address the issues with regard to Willett Pond. M. Walsh Seconded. Unanimous Vote: 3-0**

### **Public Hearing – All License Renewals**

Janice Barba, Licensing Coordinator, presented to the Board the following licenses for renewal. All renewals have completed the necessary requirements for the 2018 year. The Alcohol Review Committee met on December 5<sup>th</sup>, reviewed the list of establishments with alcoholic beverage licenses and voted unanimously in favor to recommend renewal to the Board of Selectmen.

<b>JUNK DEALER</b>	<b>CLASS I AUTO DEALER</b>
Dolabany Jewelers	Audi Westwood
Kay Jewelers	Porsche Westwood
GameStop	Mercedes-Benz of Westwood
<b>CLASS II AUTO DEALER</b>	Prime Acura
Enterprise Rent-A-Car, LLC	
<b>COMMON VICTUALLER (CV)</b>	
Epicurean Feast	Tastefully Done Restaurant & Catering, Inc.
Dunkin Donuts (Coffee Grinder Donuts, Inc.)	Westwood Pizza
Dunkin Donuts (Medway Donuts, Inc.)	Mercedes Benz Café
Dunkin Donuts (Westwood Donuts, Inc.)	Steward Westwood Cafe/Sodexo Services
Dunkin Donuts (High Street Donuts, Inc.)	BiBi Café & Bakery
Islington Pizza & Sub, Inc.	Westwood Jade
Starbucks Coffee (High St.)	Starbucks Coffee (University Ave.)
Chipotle's	Target
Panera Bread	Wegmans
Life Time Café	Which Wich Superior Sandwiches
Nex Dine Café	Bertie's Creative Creamery
<b>ON-PREMISE CV ALL-ALCOHOL</b>	<b>ON-PREMISE CV - WINE &amp; MALT BEVERAGES</b>
Norfolk Golf Club	Comella's
Wild Blossom	Smashburger
Blue Orchid	The Toast Office
Chiara Bistro	<b>OFF-PREMISES WINE &amp; MALT</b>
Anthony's Coal Fired Pizza	Roche Brothers Supermarket
Not Your Average Joe's	High Street Market
Del Frisco's Grille	Lambert's Rainbow Fruit
Westwood Courtyard	Wegmans
<b>ENTERTAINMENT LICENSES</b>	
Chiara Bistro	Anthony's Coal Fired Pizza
Wild Blossom	Wegmans
Not Your Average Joe's	Comella's
Blue Orchid	The Toast Office
Westwood Courtyard	Del Frisco's Grille

Norfolk Gold Club – Annual Change in Beneficial Interest / Change in Directors

J. Barba reported that the Norfolk Golf Club has submitted the names of the following officers for re-election for one-year terms: Daniel Dacey as President, Stephen Marino as Vice President, Brian Condon as Treasurer and Stephen Dailey as Secretary. In addition, two members were elected to the Board of Governors for three year terms: Edward McNally and David O'Leary. (CORIs have been submitted and pending.)

In addition, the Alcohol Review Committee suggested that the Board of Selectmen consider adding an exception on the Club's License to allow the extension of hours of alcohol service (beginning at 10:00 a.m.) for its annual Mother's Day Brunch and require that Norfolk Country Club send the Town notification of this event at least one week in advance. As the Board knows, the Club has requested early opening permission every year for this event for multiple years without incident.

**N. Hyde moved to approve the renewal of the following Junk Collector Licenses for the 2018 year:**

- **Dolabany Jewelers**
- **Kay Jewelers**
- **GameStop**

**M. Walsh Seconded. Unanimous Vote: 3-0**

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**N. Hyde moved to approve the renewal of the following Class I Auto Dealer Licenses for the 2018 year:**

- **Audi Westwood**
- **Porsche Westwood**
- **Mercedes-Benz of Westwood**
- **Prime Acura**

**M. Walsh Seconded. Unanimous Vote: 3-0**

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**N. Hyde moved to approve the renewal of the following Class II Auto Dealer Licenses for the 2018 year:**

- **Enterprise Rent-A-Car, LLC**

**M. Walsh Seconded. Unanimous Vote: 3-0**

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**N. Hyde moved to approve the renewal of the following Common Victualler Licenses for the 2018 year:**

- **Epicurean Feast**
- **Dunkin Donuts (Coffee Grinder Donuts, Inc.)**
- **Dunkin Donuts (Medway Donuts, Inc.)**
- **Dunkin Donuts (Westwood Donuts, Inc.)**
- **Dunkin Donuts (High Street Donuts, Inc.)**
- **Tastefully Done Restaurant & Catering, Inc.**
- **Westwood Pizza**
- **Mercedes Benz Café**
- **Steward Westwood Cafe/Sodexo Services**
- **BiBi Café & Bakery**

- Islington Pizza & Sub, Inc.
- Starbucks Coffee (High St.)
- Chipotle's
- Panera Bread
- Life Time Café
- Nex Dine Café
- Westwood Jade
- Starbucks Coffee (University Ave.)
- Target
- Wegmans
- Which Wich Superior Sandwiches
- Bertie's Creative Creamery

**M. Walsh Seconded. Unanimous Vote: 3-0**

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**N. Hyde moved to approve the Change of Directors for Norfolk Golf Club for the 2018 year and to grant permission to the Golf Club to extend its hours for its annual Mother's Day Brunch contingent on notification to the Town of the event. M. Walsh Seconded. Unanimous Vote: 3-0**

**N. Hyde moved to approve the renewal of the following On-Premise Common Victualler and All-Alcohol Licenses for the 2018 year:**

- Norfolk Golf Club
- Wild Blossom
- Blue Orchid
- Chiara Bistro
- Anthony's Coal Fired Pizza
- Not Your Average Joe's
- Del Frisco's Grille
- Westwood Courtyard

**M. Walsh Seconded. Unanimous Vote: 3-0**

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**N. Hyde moved to approve the renewal of the following On Premise Common Victualler Wine & Malt Beverage Licenses for the 2018 year:**

- Comella's
- Smashburger
- The Toast Office

**M. Walsh Seconded. Unanimous Vote: 3-0**

**N. Hyde moved to approve the renewal of the following Off-Premise Wine & Malt Beverage Licenses for the 2018 Year:**

- **Roche Brothers Supermarket**
- **High Street Market**
- **Lambert's Rainbow Fruit**
- **Wegmans**

**M. Walsh Seconded. Unanimous Vote: 3-0**

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**N. Hyde moved to approve the renewal of the following Entertainment Licenses for the 2018 year:**

- **Chiara Bistro**
- **Wild Blossom**
- **Not Your Average Joe's**
- **Blue Orchid**
- **Westwood Courtyard**
- **Anthony's Coal Fired Pizza**
- **Wegmans**
- **Comella's**
- **The Toast Office**
- **Del Frisco's Grille**

**M. Walsh Seconded. Unanimous Vote: 3-0**

Taxi License Renewals

C. McCarthy presented to the Board the listing of the 2018 Taxi License renewals. All companies except for one have submitted all necessary requirements.

Hello Westwood Taxi has requested that the Board of Selectmen consider allowing an additional vehicle under his license. Currently, Mr. Alazzawi has one vehicle and splits his time between the MBTA Station and Fox Hill Village. C. McCarthy reported that the Town has not had any issue with Mr. Alazzawi or his company since he applied for his license two years ago.

**N. Hyde moved to approve the addition of one (1) vehicle for Hello Taxi of Westwood, owner Ali Alazzawi, contingent upon final inspection and completed paperwork for the 2018 year. M. Walsh Seconded. Unanimous Vote: 3-0**

**N. Hyde moved to approve the renewal of the following Taxi Companies for the 2018 year:**

- **Alpha Taxi Service of Westwood; 2 vehicles**
- **OnTime Taxi Service; 4 vehicles**
- **Hello Taxi of Westwood; 1 vehicle**
- **American Taxi; 1 vehicle**
- **American Norfolk Taxi; 1 vehicle**
- **Kings Taxi Service; 1 vehicle**
- **Awada Taxi; 1 vehicle**
- **Maurice Cab; 2 vehicles**
- **Family Taxi; 2 vehicles**
- **Norfolk Town Taxi; 1 vehicle**

**M. Walsh Seconded. Unanimous Vote: 3-0**

### **Financial Update for FY19 Budget**

Pam Dukeman, Finance Director, presented to the Board of Selectmen the preliminary budget information for Fiscal Year 2019. *(A copy of the full presentation can be found by clicking on the following link):*

<http://westwoodtownma.iqm2.com/Citizens/FileOpen.aspx?Type=4&ID=5751>

P. Dukeman updated the Board on the status of the FY19 budget, current FY19 revenue and expenditures projections, the Proposed Base FY19 budget, a review of the initial FY19 municipal budget request and the schedule for budget meetings ahead.

P. Dukeman will continue to work with the municipal and school departments on the operating budgets and will provide an update to the Board of Selectmen at its meetings in January.

### **Trash and Recycling Discussion**

In 2012, the Town negotiated a contract for automated solid waste and recycling collection through Waste Management. The advantages for this change in the solid waste collection included cost savings, encouraged recycling by distributing large containers and bulk item scheduled pick up. The automated collection system has worked out well for the since inception.

In 2016, the Department of Public Works renegotiated the contract beginning July 1, 2017 with Waste Management that included savings and added benefits that total approximately \$128,000 annually over the next 4 years. Along with savings, this negotiated amount included several items that better serve the community. Some items include two annual free bulk item pickups annually for every resident (both will be staggered and advertised to all residents), four free additional roll-off dumpsters the Department of Public Works can utilize for events such as E-Waste day and Hazardous Waste Day, elimination of the remaining balance for the initial purchase of over-flow bags the town made 5 years ago and the implementation of Compressed Natural Gas (CNG) vehicles for Waste Management to use during their collection process that will decrease the town's overall fuel cost.

At that time, the DPW opted not to fund the purchase of additional trash and recycling barrels to keep costs down. Over the years, the DPW has been holding request from residents as an increase in inventory would impact the annual cost associated with the purchase and pickup with each additional barrel:

<b>Current Barrel Request - as of 11/17/17</b>	
Solid Waste Barrels	30
Blue Recycling	44
Green Recycling	36
<b>Total</b>	<b>110</b>

	Price per Barrel	Min of 100 Barrel Order
Solid Waste Barrel	\$54.61	\$5,461
Blue Recycling	\$60.00	\$6,000
Green Recycling	\$60.00	\$6,000
<b>Total</b>		<b>\$17,461</b>

T. Korchin also explained that there is an annual pickup fee associated with the additional trash barrel. In other words, there is a onetime fee associated with the cost of the barrel and an ongoing fee associated with the pickup. Each barrel costs \$92.04 annually.

The issues the DPW acknowledged was that some residents were using the extra recycling bins for trash which caused contamination in the recycling stream.

J. Hickey commented that when residents move into the community, they have one trash and one recycling bin. This was not accommodating to the amount of solid waste and recycling they were producing each week (every other week for recycling). He believes that the annual pickup fee for the trash should be the full fee but thinks that restricting the recycling bin to one or two bins for every other week pickup is not enough, especially for a household of 4+ people. J. Hickey asked if the Town would consider moving to a weekly recycling pickup?

T. Korchin responded that the rate at which the Town recycles would have to be higher for the diversion rate to offset the cost of the tipping fee and currently, the Town does not produce enough recycling to offset that cost. The Town saves \$36.87 per ton diverted from solid waste to recycling. The Town diverts approximately 1/3 of its waste to recycling. This percentage is higher than average based on comparable communities (approximately twice the average). The other issue is the amount of contamination is more likely to increase if additional waste is diverted to recycling. With this, the Department of Public Works will need to assess an educational program with Waste Management to ensure contamination in Westwood’s recycling remains low.

The Board discussed a onetime fee of \$60 for recycling barrels, but the annual fee associated with the collection could be something the DPW is able to incur in the budget. For trash, the Town would need to collect an annual fee of \$150 per additional barrel.

The Board suggested working with Westwood Media Center and other avenues to educate residents on how to obtain additional barrels and what can and cannot be recycled.

**N. Hyde moved to authorize the DPW Director to order and distribute additional solid waste and recycling barrels maintaining the annual \$150 fee charged to residents for each additional solid waste barrel and institute a onetime fee of \$60 to receive an additional recycling container. M. Walsh Seconded. Unanimous Vote: 3-0**



## **NEW BUSINESS**

### **Employee Donation for Thomson Family**

In the past, the Town of Westwood employees would hold afterhours Holiday Party that each person would buy a ticket to attend that would cover the cost of any related expenses. This year, instead of hosting a holiday party, the employees have decided to collect what would have gone to the expense of a holiday party and donate it directly to the Thomson Family.

As the Board is aware, the Thomson Family suffered a significant tragedy this past November and has a long road ahead of them. Friends of the family started a GoFundMe page to collect donations that will go to help defray the cost of medical bills for the family. Since GoFundMe is not a non-profit and does charge minor fees associated with the donations collected, the Town Employees felt it would be more impactful to send a check to the family directly from the employees.

**N. Hyde moved to accept the Town of Westwood Employees donations and give it to the Thomson Family that will help defray the costs associated with their recent accident. M. Walsh Seconded. Unanimous Vote: 3-0**

### **Appointment – Dedham Westwood Water Commission**

Rob McLaughlin has been an outstanding contributor to the Board and the Dedham Westwood Water District has been impressed at the amount of time and focus he has committed to the DWWD, given his own career and family commitments.

Rob, who has served on the Board since 2003, is an attorney and a graduate of Tufts University and Suffolk University Law School. His general practice work has an emphasis on business litigation. His legal expertise complements the backgrounds of the other Commissioners, which include engineering, accounting and consulting.

**N. Hyde moved to reappoint Robert McLaughlin to the Dedham Westwood Water Commission for a term to end December 31, 2020. M. Walsh Seconded. Unanimous Vote: 3-0**

## **REGULAR MINUTES**

*October 16, 2017*

**N. Hyde moved to approve the Regular Minutes for October 16, 2017, as written. M. Walsh Seconded. Unanimous Vote: 3-0**

## **OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD**

J. Hickey asked if there was any other business that may properly come before the board?

## **PUBLIC AND PRESS**

J. Hickey asked if there were any questions from the public or press?

## **EXECUTIVE SESSION**

**N. Hyde moved to go into Executive Session to discuss two issues; one issue related to potential sale/transfer/lease of real property along Gay Street and one issue related to Public Safety collective bargaining, both of which would have a detrimental effect on the position of the governing body if discussion were in open session. The Board will not be returning to open session.**

**N. Hyde, aye. M. Walsh, aye. J. Hickey, aye.**

## **NEXT MEETING**

The Board of Selectmen's Meeting next meeting will be on Monday, January 8, 2018.

The meeting was adjourned at 9:01 p.m.

Initial after reviewed

A handwritten signature in black ink that reads "Michael J. Jillet". The signature is written in a cursive style with a large, sweeping initial "M".

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M. Jillet  
Town Administrator

## *LIST OF DOCUMENTS*

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Board of Selectmen  
12/18/2017 EOC/Training Room  
Regular Meeting

### **SCHEDULED ACTION**

- Neponset River Land Holding Association - Willett Pond.pdf (PDF)
- History - 5/15/2017 Selectmen Decision (PDF)
- H.1886 Fact Sheet December 2017.pdf (PDF)
- BOS 12.18.17.pdf (PDF)
- BOS 12.18.17 Financial Presentation (PDF)
- Second recycling carts in use and cost 2017 12-14-17 (2).xlsx (PDF)