

SELECTMEN'S RECORD
March 20, 2017

ATTENDANCE AND CALL TO ORDER

The meeting was called to order at 7:30 p.m. in the Community Room at the Westwood Public Library by Chairman Nancy Hyde. Also present were: Selectmen Michael Walsh, Selectmen John Hickey, Town Administrator Michael Jaillet and Town Counsel Tom McCusker. Christine McCarthy record the minutes.

N. Hyde led the Pledge of Allegiance.

N. Hyde asked if anyone wishes to record the meeting and granted permission to Westwood Media Center and Deborah Conant to record.

CHAIRMAN'S UPDATE

Moment of Silence – Edith McCracken

The Board asked for a moment of silence in honor of Edith “Edie” McCracken who passed away on Saturday, March 18th. Edie worked for the Town of Westwood in the Assessor’s office from 1957 to 1970. She then ran for election as the Town Clerk where she served for 37 years until retiring in 2007.

Roy London Humanitarian Award Ceremony – May 8th

The Board announced that the Roy London Humanitarian Award Ceremony will be held on Monday, May 8, 2017 at 7:00pm at the Community Room in the Library.

Westwood Day 2017 – September 22nd & 23rd

Westwood Day 2017 schedule has been modified. The Westwood High School home football game vs. Holliston has now been scheduled for Friday, September 22nd at 7:00pm. The fireworks will follow the game as a kickoff to the Sat. Westwood Day festivities. Westwood Day will take place on Saturday, September 23rd. Keep an eye out for more information throughout the coming months.

SCHEDULED ACTION

Public Hearing – Cellco Partnership d/b/a Verizon Wireless – Small Cell Wireless Antenna

Daniel Klasnick of Duvak & Klasnick LLC has submitted a petition on behalf of Cellco Partnership d/b/a Verizon Wireless for permission to install small cell communication equipment on a utility pole on High Street (near 402 High Street).

Small Cell technology provides for the continued development of Verizon’s Wireless’ network in Westwood and the greater Commonwealth. The size and unique design of Small Cell units allows Verizon Wireless to strategically install antennas in high demand locations while mitigating visual impact and increasing wireless

performance in targeted geographies such as Westwood. The purpose of the proposed facilities is to provide adequate service capacity and coverage improvement to areas of Westwood where Verizon Wireless does not currently provide acceptable or has had diminished service on its network.

The Petition has also provided notice of the proposed location of a small cell wireless antenna and the necessary sustaining and protecting fixtures on an existing utility pole with the state highway layout of I-95 at University Avenue Interchange on Blue Hill Drive. An application for Permit to Access State Highway has been submitted to Massachusetts Department of Transportation (MassDOT) for its approval to attach the proposed small cell equipment on utility pole #178-33.

M. Walsh asked if there were any fees involved in Verizon using the poles? D. Klasnick reported there is a nominal state mandated \$100 annual fee.

Nancy Kelly, 391 High Street, expressed some concerns about the appearance of the antenna on the pole but did some research online and the installation did not appear to be too obvious. She asked if there was any data on any possibly health concerns related to this type of installation/equipment and what implications there might be. D. Klasnick responded that Verizon is required to comply with certain Federal mandates and confirmed that it does. He has a health study that documents that Verizon comply with the health standards regulated by the Federal Government and the FCC.

Nora Loughnane, Community and Economic Development Director, explained that there is a federal law that limits what a town can review when it reviews cell tower communication facilities. Typically, the Planning Board reviews cell towers by Site Plan review or Special Permit Review because it is within a zoning district. In this case, it is being proposed within the right of way, not zoned land, but the Selectmen are still limited to the same considerations which exclude health concerns.

The Board received a report dated March 6, 2017 reviewed by both the Community and Economic Development Director and Health Director and they have no concerns.

George Survillo, 390 High Street, reported that he did some research and that wireless antennas emissions related to health concerns are real. He also stated that equipment like these bring the residential property value down. He asked how Verizon came about choosing the location for this equipment and why property in non-residential areas was not considered? Finally, Mr. Survillo asked if the Board had reviewed the reports related to cell antenna health concerns?

N. Loughnane responded that she has seen many reports, both in the pros and cons related to the health concerns of cell towers but that there is federal law precluding the board from considering those reports when considering a license.

N. Hyde asked D. Klasnick how Verizon chose this location? D. Klasnick responded that as Verizon continuously works to improve its coverage, it has studies done and agreements made with company such as Eversource to determine the placement of the antennas in relation to other equipment it owns. Verizon uses site acquisition consultants and look at poles in the area and in this particular instance; they would have developed with Eversource the appropriate location for the placement of this equipment. This process takes over a few months.

Ms. Kelly asked if the equipment must be located on an Eversource pole or if Verizon could erect its own pole in a place away from residential? N. Loughnane explained the closet Verizon antenna is located on Fox Hill Water tank. The Town has many areas throughout the Town in properly wireless zoning districts, however, the antenna is being requested to be placed on High Street where the need exists.

T. McCusker advised the Board that the Federal Communications Act precludes the Board from considering health effects in relation to this license.

N. Hyde asked if Verizon could provide more information on how it came to decide on this location within Town.

M. Walsh moved to continue the public hearing to Monday, April 24, 2017 at 7:30pm to consider additional information. J. Hickey seconded. Unanimous Vote: 3-0¹

Public Hearing – Street Acceptances for Recommendation at Town Meeting

Once a year when the warrant is open for the Annual Town Meeting (prior to January 1), residents will petition the Board of Selectmen's office to propose an article to be heard at Town Meeting to accept private ways as public ways.

Acceptance of a street as a public way means that the town accepts all responsibility for the maintenance, repair and liability for the section of roadway laid out and presented to Town Meeting. Prior to that acceptance, these responsibilities rest with the landowners which front on the private way (not always) or the developer that retained ownership of the street often with a bond required by the town to ensure its completion.

For the 2017 Annual Town Meeting, there have been four (4) streets proposed for acceptance. Three (3) out of the four streets have been laid out and constructed by developers:

- Phillips Way
- Fox Meadow Drive
- Deerfield Avenue Extension

¹ Due to scheduling conflicts, the Board rescheduled its April 24th meeting to Tuesday, April 25th at 7:30pm in the Selectmen's Meeting Room in Town Hall subsequently to this meeting.

The final street, Wilson Way, has been requested by the business owners to be reconstructed by the Town with 50% of the construction cost to be paid via betterment charges imposed on the land owners. The estimated total cost for the reconstruction is \$140,000.

Todd Korchin, Director of Public Works, reported that all streets and infrastructure have been constructed up to the Town's standards.

Abby McCabe, Town Planner reported that the Planning Board would be meeting the following evening to discuss its report on the street acceptances and that there was still some paperwork and other requirements that have not been completed for Fox Meadow Drive and Phillips Way so the Planning Board's recommendation will have some conditions and the Board will hold the bonds.

There are some punch list items that need to be completed on Deerfield Avenue that the DPW will complete in the spring.

M. Walsh moved to support the acceptance of Phillips Way, Fox Meadow Drive and Deerfield Avenue Extension contingent upon final requirements of the Planning Board, Department of Public Works and Engineer Consultants as well as contingent upon Town Meeting approval. J. Hickey Seconded. Unanimous Vote: 3-0

M. Walsh moved to support the acceptance of Wilson Way contingent upon final requirement of the Planning Board, Department of Public Works and Engineering Consultants as well as contingent upon Town Meeting funding approval. J. Hickey Seconded. Unanimous Vote: 3-0

Public Hearing – Chiara Bistro – Change in Beneficial Ownership

Notification was received from Steve LaCount, Principal Partner & Manager of Chiara Bistro informing of a change of beneficial interest in Westwood Restaurant Associates, LLC, the mother company of MKP, LLC, d/b/a Chiara.

Mr. LaCount is now the sole, Class A member Westwood Restaurant Associates, LLC, as he has purchased the entire 60% company interest owned by Duncan McFarland. (A previous change in beneficial interest for Chiara was approved by the Board in July 2008.) All forms and documents have been satisfactorily submitted to the licensing administrator and the Alcohol Review Committee met and voted to favorably recommend this change to the Board.

M. Walsh moved to approve the Change in Beneficial Interest for Chiara Bistro contingent upon approval from the Alcohol and Beverage Control Commission. J. Hickey Seconded. Unanimous Vote: 3-0

2017 Renewal of CV License – Lifetime Poolside Bistro

Lifetime Fitness has submitted its application for renewal of the 2017 seasonal CV license for its poolside Bistro. Last year the poolside Bistro was granted a Certificate of Occupancy and CV license renewal on May 6th and this year a similar opening time is planned.

All forms and documents have been satisfactorily submitted to the licensing administrator for 2017 license renewal including: Renewal Application; Proof of Tax Certification; Proof of Insurance: General Liability & Worker's Compensation; Floor Plan, Menu; and Fees.

M. Walsh moved to approve the renewal of the seasonal common victualler license for Lifetime Fitness' Poolside Bistro for 2017, contingent upon satisfactory inspections of the building, fire and health departments. J. Hickey Seconded. Unanimous Vote: 3-0

Norfolk Golf Club Extension of Hours – Mother's Day Brunch

A request was received from Bill Sebet of Norfolk Golf Club requesting permission of the Board to begin alcohol service at 10 a.m. on Sunday May 14th, for the Club's annual Mother's Day Brunch. The Club's normal licensed opening time is 11 a.m. on Sundays. This request has been granted by the Board of Selectmen over the past several years, first granted in 2008, without incident.

M. Walsh moved to approve Norfolk Golf Club's request to extend the hours of alcohol service on Sunday, May 14, 2017 to 10:00am to accommodate two seating's for its annual Mother's Day Brunch service. J. Hickey Seconded. Unanimous Vote: 3-0

Final FY18 Budget

The Finance Director updated the Board on the status of the FY18 budget. The Board reviewed the final budget and financial articles for the May 2017 Town Meeting. After review and approval by the Board, the budget and financial warrant articles will be sent to the Finance and Warrant commission in advance of their final public hearing on March 27, 2017.

(Presentation available online)

M. Walsh moved to approve the FY18 Budget and Financial Articles to be presented at the 2017 Annual Town Meeting. J. Hickey Seconded. Unanimous Vote: 3-0

Islington Center Task Force (ICTF)

The Board announced it would be discussing three items related to the Islington Center redevelopment: Summary of Task Force Activity Related to Islington Center Request for Proposals (RFP); schedule for ICTF Recommendation and Board of Selectmen Consideration of Petruzziello Properties Islington Center Redevelopment Proposal; and the authorization for Submission of Subdivision and/or Approval Not Required (ANR) Applications for Zoning Freeze (MGL c.40A, s.6)

Summary of Islington Center Task Force Activity Related to Islington Center Request for Proposals (RFP)

Town staff and the Islington Center Task Force have been collaborating since fall 2015 on efforts to revitalize Islington Center. One of those efforts involves the Islington Center Request for Proposals (RFP). The RFP process was designed to provide an opportunity for a future Town Meeting to consider a potential public-private partnership mixed-use redevelopment involving one or more of the municipally-owned properties covered by the RFP.

The Town has pursued a schedule for the review of proposals, first by the Islington Center Task Force, then by the Board of Selectmen, Planning Board (and any other applicable regulatory authorities), and finally by Town Meeting. This review process was intentionally structured to encourage extensive public comment and meaningful participation at all stages of review. All public discussions involving the RFP, and each proposed option presented in response to that RFP by Petruzziello Properties, have contemplated mixed-use development, including residential uses for up to 50% of the overall project floor area.

The Islington Center Task Force (ICTF) will be meeting on Wednesday, May 22nd at 7:30pm in the Cafeteria at the Middle School to discuss and potentially vote on the options for a recommendation to the Board of Selectmen.

The ICTF will also be hearing a presentation on the two (2) petition articles submitted in January for the 2017 Annual Town Meeting.

Schedule for ICTF Recommendation and Board of Selectmen Consideration of Petruzziello Properties Islington Center Redevelopment Proposal

The Board discussed and tentatively scheduled the following meetings for discussion and review of the Islington Center Task Force's option recommendation:

- Meeting #1 – Monday, May 15, 2017
- Meeting #2 – Wednesday, May 31, 2017 – as a first option
or
- Meeting #2 – Thursday, June 1, 2017 – as a second option
- Meeting #3 – Monday, June 19, 2017 – if necessary

Dmitry Kukunov 33 Birch Street, asked if the process could be more transparent specifically that the options be made available to everyone to access including paper.

N. Loughnane and N. Hyde responded that all the options are available on the Town's website and paper copies available in the Town's library both at the Main Library and Islington Branch Library.

Helen Gordon, 44 Brookfield Road and Chair of the Islington Center Task Force, and added that during the meetings the Task Force reviews all the options through paper copies and PowerPoints. At each meeting the Task Force looks at each option. At the meeting on Wednesday, they will be going through a summary and allow for public comment and then deliberate. She encouraged residents to attend Wednesday's meeting.

Bill Delay, 148 School Street, believes that those who have attended the meetings asked that the Town not sell or exchange the properties and feels the residents are disappointed that none of the options reflect this.

H. Gordon responded that the Task Force was reviewing the options given to the Town in response to the Request for Proposal (RFP) request it sent out. It would not propose another option.

N. Hyde added that when it comes to the Board of Selectmen at the next step that is when those discussions will take place.

N. Loughnane added that Option #7 does have the no sale or exchange of Town owned property just the redevelopment of privately owned property.

Brian Gorman, 145 School Street, has attended many meetings involving the discussions of the redevelopment of Islington Center including meetings that involves the sale of the Town owned buildings. He stated that even though the proposals show plans for parking, the parking is underground, or requires the removal of open space including parking being proposed behind someone house. He commented that there are 300 more apartments in Norwood (Clapboardtree Street).

Serena Valentina, 111 School Street, and wanted to know if the individuals get to vote on the options?

N. Loughnane responded that at each Islington Center Task Force meeting the Task Force asks for public comments and then will take those comments and make a recommendation to the Board of Selectmen. The Selectmen may than consider the recommendation or whether to go in a different direction. If the Selectmen decide to support any of the options, it will then send it to the Planning Board for a thorough review and there would be a hearing. If that continues, those plans will then need to be made into a construction plan which is more detailed. If a project then gets

approved, the next step will be Town Meeting where everyone will have the chance to vote to either support or opposed the Town sale/trade/exchange of property.

Joanna Hamilton, 38 Webster Street, asked if the Selectmen saw the survey that was put out by the Town and saw the numbers for what people responded in favor of and against and if her voice has been heard? N. Hyde responded that the Board will be given all the information related to the project.

Joe Layden, 136 School Street, stated that the RFP called for a minimum payment of \$2.6 million for the properties acquired and would like to know at what point in the process if anything will be offered to the Town and secondly would like some kind of communication to the residents as this process continues so people can attend the meetings.

N. Loughnane responded that the ICTF only reviewed concept plans and that process does not include specifics lines at this time, but it does give a sense of which properties would remain with the Town and which properties would be traded. When the Selectmen reviews the proposals it will determine if the options are worth pursuing and if so, it will enter into Disposition discussions with the developer and the purpose of those discussions will be to agree on a price for the exchange of land. All of the options the ICTF has narrowed down at this time (Options 2, 4, 5 and 6) all involve some form of trade. Options 2 & 6 are a complete trade of land; Option 4 has a trade of the land where the ICC and part of the municipal lot; Option 5 has only trade with the municipal lot. If Option 5 were the one pursued, it is expected cash would be the trade, if one of the other options were to be pursued it is more likely to exchange of buildings, land, and possibly some cash. N. Loughnane also explained that one of the requirements of the RFP were for Wentworth Hall be preserved and all of the options offer either preserving and renovating it in place or preserving it in another location.

Deborah Meincke, 55 Carroll Avenue, asked why the Town had not prepared an option for what the Town is able to do with funds as opposed to what a private developer can do?

N. Hyde responded that the Town has been evaluating its buildings on an annual basis and that the Town has a lot of capital items and studies done on what is necessary to be done to those buildings. She continued that those will all be factors for the Board to take into consideration when reviewing the proposal.

N. Hyde responded to a question if there was anything in the budget for renovations stating that there is a Long Range Financial Planning Committee that is reviewing a 5 year capital plan and that these buildings are being reviewed by the Committee along with all other capital items for the Town.

Authorization for Submission of Subdivision and/or Approval Not Required (ANR) Applications for Zoning Freeze (MGL c.40A, s.6)

As discussed at the February 13th Board of Selectmen meeting, the Board voted (2-1) to proceed with a joint application with the developer to proceed with a Submission of a Subdivision and/or Approval Not Required (ANR) for a Zoning Freeze.

Any property owners who believe their rights to develop their properties could be negatively affected by proposed zoning amendment, may obtain a Zoning Freeze affecting those properties. In order to delay the applicability of proposed amendments to a Zoning Bylaw, state law provides that any property owner may obtain a Zoning Freeze in accordance with the provisions of MGL Chapter 40A, Section 6. To do so, a property owner must take specific actions to initiate that Zoning Freeze prior to the effective date of a proposed Zoning Amendment. MGL Chapter 40A, Section 6 permits two forms of Zoning Freezes. In the first instance, a property owner may obtain a 3-year freeze on the allowed use of the subject land through the filing of an Approval Not Required (ANR) plan and the endorsement of said plan by the Planning Board. In the second instance, a property owner may obtain an 8-year freeze on all applicable provisions of the Zoning Bylaw, as applied to the subject land, through the filing of a Preliminary Subdivision Plan, followed by the filing and eventual approval of a Definitive Subdivision Plan within 7 months.

N. Loughnane presented the Board with copies of 2 plans, Subdivision #1 Plan and Subdivision #2 Plan.

Subdivision #1 has a proposal for "Street A" to be laid out behind the Islington Community Center to connect to Strafford Place and divides the lots into five (5) lots and Lot F which is not considered a buildable lot. Lot 1 would have frontage on East and Washington Street, Lots 2 & 3 frontage on Washington Street and frontage to Lots 4 & 5 on the proposed "Street A" as well as frontage to land locked parcels that do not have street frontage now. This would make those private properties less non-confirming.

Subdivision #2 has a proposal for "Street B" to be laid out behind the current Café Diva building that would go from School Street to Washington Street. This would subdivide the parcels into four (4) lots. Lot 1 would have frontage on School and Washington Streets, Lot 2, 3 & 4 would have frontage on "Street B". This would also provide frontage to a non-confirming private lot.

Both of these plans would be submitted to the Planning Board as a Preliminary Subdivision Plan that would need to be submitted per state and local laws. The Planning Board would then hold a meeting and discuss that plan and make recommendations for changes. The plans would then need to be developed into a Definitive Plan and submitted to the Planning Board including more requirements such as utilities, details on the lots, and roadway, etc. This would need to be submitted to the Planning Board within 7 months of filing the Preliminary Plan. The plans the Board reviewed are considered draft plans.

N. Loughnane explained she did not have a copy of the ANR plan yet, but the proposal will be 2 plans that would re-divide the lots on both sides of Washington Street. That plan would effectuate a freeze on the uses only for three years.

Helen Gordon 44 Brookfield Road, asked why on Subdivision #2 a proposed street needs to be created for freezing the properties under zoning?

N. Loughnane explained that Subdivision Plans are required to freeze zoning by state law. These generally include the creation of new streets and the engineers created these streets where existing travel is now performed. N. Hyde added that it does not obligate the Planning Board to approve these plans. N. Loughnane continued that there are many Subdivision Plans that have been filed with proposed streets that have never been or will be built. The Subdivision Plans are proposed in order to achieve a Zoning Freeze. There is no intention to develop these streets. When the Planning Board reviews the plans, they must assume the streets could be built.

Accordingly, the Town has the right to protect its ability to continue with the intended RFP process by filing ANR Plans and/or Preliminary Subdivision Plans involving municipally-owned parcels in Islington Center, or by filing joint ANR plans and/or Preliminary Subdivision Plans with Petruzziello Properties involving both municipally-owned and privately-owned parcels. In order to achieve the desired Zoning Freeze, these plans must be filed prior to April 30th, in advance of Town Meeting.

Steve Barrett, 230 School, Street, asked if this was a way for the developer to box out the input from the residents?

N. Loughnane responded that this is a mechanism is provided to all property owners. It does not prohibit the Town or residents to participate, but allows the zoning that is in place today to remain in place and for the Town to consider the responses to the RFP. If the Selectmen move forward, then the development would still have to go through a public process including Town Meeting.

Eugene Drokhlyansky, 5 St. Denis Avenue, stated that these plans included public lots and therefore, this was a joint submission of the Town and a private developer? And that takes away the voices of the residents.

N. Hyde responded that this was an action for the Town to take to preserve the current zoning so the Town can continue to review the options for redevelopment based on the responses from the RFP.

Brian Gorman, 145 School Street, asked if this was a co-sponsored item with the Board of Selectmen and the developer and asked what the upside of this was? He expressed concerns that if this freeze goes into place it will undermine the

collaboration of the community and the Task Force. He stated he wants to see growth including smart growth in the Town.

N. Hyde responded that the Board discussed this when it took the vote at the February 13th meeting and repeated that it was done to preserve the rights of the Town under the current zoning if it decides to proceed to the next steps in the process.

Scott Stenstorm, 14 Birch Street, asked what does the Town get for this?

N. Loughnane responded that the Islington Center Task Force was formed and a Request for Proposal was released for the intent of achieving a coordinated redevelopment of Islington Center and look at the whole center. The Town gains a seat at the table; greater level of control over the style and form of development; financially through the improvement of existing facilities and the opportunity to redevelop pedestrian and bicycle, traffic and open space at a level the Town does not have the ability to do on its own. The purpose of the Task Force was to see if the Town and private land owner can come up with a plan that works for all.

N. Hyde also has a list of some things that will need to be considered:

- Preserve the Branch Library in Islington
- Provide space for the Mother's Morning Out Preschool Program
- Provide community center space
- Preserve historic buildings
- Preserve visual/iconic nature of the Islington Center
- Preserve public parking

J. Hickey suggested that residents should read what is on the Town's website about what the Task Force has and will be doing. He continued that there are two property owners in the center; the Town and the developer and these properties are interwoven. The philosophy is that it is in the best interest for the parties to come together and see what the best project is for the Town. J. Hickey has been impressed with the Islington Center Task Force and the residents who attend those meetings. If the Town splits ways with the developers, the Town is going to be left with properties that need significant investments.

Deborah Meincke, 55 Carroll Avenue, expressed concerns that there is a zoning loop hole to make a 3-tiered building and that the Town voters should have the ability to close that loop hole. She added that she feels she lost the community especially with the combination of lots to create large scale buildings.

Eugene Drokhlyansky, 5 St. Denis Avenue, stated that the benefits mentioned by the Board could still be there but that he wants his voice heard at the May 1st Town Meeting.

The Board decided to take all the comments into consideration before it moved forward and scheduled another discussion related to Islington Center for April.

Open Meeting Law Complaint and Draft Response

On Tuesday, March 14th, the Selectmen received a complaint filed by Deborah Conant on March 14, 2017 alleging the Board of Selectmen violated Open Meeting Law with its agenda item titled “*FMUOD Petition Articles*” and that the topic was anticipated and appeared to be discussed privately among the members.

The Board has 14 days to respond to the complaint. The Town Administrator drafted a response for the Board to review including details on each alleged complaint.

M. Walsh moved to approve and send the drafted letter in response to the Open Meeting Law Violation Compliant received by the Board of Selectmen on March 14, 2017. J. Hickey Seconded. Unanimous Vote: 3-0

J. Hickey left the meeting at 10:04pm.

Pole Location – Downey School

The Town recently completed the installation of solar panels on the roof of Downey School. The Downey project is part of the larger Town solar project at the High School, Thurston, Martha Jones and Downey Schools. Downey is one of the largest of these four installations.

Over the course of the Downey installation, it became apparent that the transformer was undersized, old and leaking oil. A replacement transformer was priced into the cost of the electric generated by the solar project. Most recently it was further discovered that the cabling from the transformer to the Eversource connection point was over 50 years old, lay bare in the ground and not in concrete conduits, as would be required by current code.

Two solutions were possible. The first would be trenching across the newly installed road, install concrete encased cabling and then restore the road. This is an expensive and lengthy option estimated to cost as much as \$50,000 and take months to schedule and complete. The second option involves the installation of two new poles and the running of the cable connection overhead to the new transformer. This is a far cheaper option (costing less than \$20,000) that can be installed over the schools spring break.

The second option is by far the most desirable since it will allow the overall solar system to be started up over the next month and it would be the least disruptive to the school and new road. Thus the petitioning by Eversource outlined below.

In order for the work to be scheduled to be done when school is not in session (April vacation), Eversource is requesting that the Board of Selectmen approve the installation of the poles to expedite the work, while Eversource finalizes the administrative paperwork to submit the appropriate petition. This will require the

petitioning process for one pole 80/30 (in the Town's right of way) and a private property¹ license for one pole 80/30-1X (on Downey School Property).

M. Walsh moved to grant permission to Eversource to schedule the work necessary to install two (2) poles, Pole #80/30 and Pole #80/30X to provide upgraded electrical service to the Downey School solar panels; and required that Eversource submit the appropriate petition paperwork to the Town for tis official sign off. N. Hyde Seconded. Vote: 2-0-1 J. Hickey not present.

Location of Town Meeting

The Board asked the Town Administrator to speak with the Town Moderator about if she feels Town Meeting location should be considered in a different location and/or the possibility of providing overflow to an adjacent room.

Review of Annual Town Meeting Warrant Articles

N. Hyde asked the Town Administrator to have a PowerPoint of the articles for the Fire Chief articles.

The Board discussed that there is no longer a need for it to hold placeholders for miscellaneous articles.

M. Walsh moved to remove the four (4) articles titled "Miscellaneous" from the 2017 Annual Town Meeting Warrant. N. Hyde Seconded. Vote: 2-0-1; J. Hickey not present.

Municipal Facilities Task Force

The Board decided to continue a more detailed discussion on this item to a future meeting.

Regular Minutes

January 30, 2017

M. Walsh moved to approve the Regular Minutes of January 30, 2017 as written, for a total of 6 pages. N. Hyde Seconded. Unanimous Vote: 2-0-1; J. Hickey not present.

February 13, 2017

M. Walsh moved to approve the Regular Minutes of February 13, 2017 as amended, for a total of 12 pages. N. Hyde Seconded. Unanimous Vote: 2-0-1; J. Hickey not present.

OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

N. Hyde asked if there was any other business that may properly come before the board?

PUBLIC AND PRESS

Town of Westwood meeting March 20, 2017

Page 13 of 15

N. Hyde asked if there were any questions from the public or press?

EXECUTIVE SESSION

NEXT MEETING

The Board of Selectmen's next meeting will be held on Monday, March 27, 2017 at 6:30pm in the Children's Room at the Westwood Public Library.

M. Walsh moved to adjourn the meeting. N. Hyde Seconded. Vote: 2-0-1 (J. Hickey not present)

M. Walsh, aye. N. Hyde, aye.

The meeting was adjourned at 10:15 p.m.

Initial after reviewed

A handwritten signature in black ink that reads "Michael J. Jillet". The signature is written in a cursive style with a large, sweeping initial "M".

M. Jillet
Town Administrator

LIST OF DOCUMENTS

Board of Selectmen
3/20/2017 Community Room
Regular Meeting

SCHEDULED ACTION

- Cellco Partnership d/b/a Verizon Wireless - Small Cell Wireless Antenna (PDF)
- Petition for Grant of Location- High Street (Route 109) Westwood MA SC12.pdf (PDF)
- Westwood Park_MA_SC01_PD_REV0_03-01-17.pdf (PDF)
- Phillips Way Acceptance Memo from DPW (DOC)
- Phillips Way Plan (PDF)
- Foxmeadow Drive Acceptance Memo from DPW (DOC)
- Fox Meadow Drive As Built Plans Subdivision (PDF)
- Deerfield Ave Extension Acceptance Memo from DPW (DOC)
- Deerfield Avenue Extension Site As-Built Plan (PDF)
- Wilson Way Acceptance Memo from DPW (DOC)
- Wilson Way Estimate (PDF)
- Wilson Way Plan (PDF)
- Budget Update (PDF)
- Draft Financial Articles 2017 ATM (PDF)
- Proposed FY2018 Departmental Salary/Expense Budgets (PDF)
- BOS 3.20.17 Budget Update PPT (PDF)
- 2017 BOS Calendar.docx (PDF)
- Islington Center Concept Plans (PDF)
- Draft Preliminary Subdivision Plan Mark-up 031417.pdf (PDF)
- 2017-03-20 - Subdivision #1 Plan - C-1.pdf (PDF)
- 2017-03-20 - Subdivision #2 Plan - C-1.pdf (PDF)

NEW BUSINESS

- Open Meeting Law Complaint (PDF)
- DRAFT OML Complaint Response 031417 - D. Conant.doc (PDF)
- OML FAQ Complaint Process (PDF)
- CWV-UNIFLOW3_mastb1-5240-4_1075_001.pdf (PDF)
- Pole Location - Downey School (PDF)

OLD BUSINESS

- DRAFT Finance and Warrant Commission Public Hearing Handout 032717 (DOC)