

SELECTMEN'S RECORD
February 27, 2017

ATTENDANCE AND CALL TO ORDER

The meeting was called to order at 7:31 p.m. in the Community Room at the Westwood Public Library by Chairman Nancy Hyde. Also present were: Selectmen Michael Walsh, Selectmen John Hickey, Town Administrator Michael Jaillet and Town Counsel Tom McCusker. Christine McCarthy record the minutes.

N. Hyde led the Pledge of Allegiance.

N. Hyde asked if anyone wishes to record the meeting and granted permission to WestCAT to record.

CHAIRMAN'S UPDATE

Reminder of Roy London Humanitarian Award and John Cronin Public Service Award

The Board reminded residents to submit nominations for the Roy London Humanitarian Award and the John Cronin Public Service Award. Contact Christine McCarthy in the Selectmen's Office for more information by phone at 781-326-4172 or by email at cemccarthy@townhall.westwood.ma.us.

Nomination forms can be found on the Town's website.

SCHEDULED ACTION

Bubbling Brook Common Victualler License - Seasonal

Ed Cortas of Bubbling Brook Restaurant informed the licensing office that the business will be opening in early March. All forms and documents have been satisfactorily submitted to the licensing administrator including: Renewal Application; Proof of Tax Certification; Proof of Insurance: General Liability & Worker's Compensation; Floor Plan, Menu; and Fees. Fire, Building, Health Inspections have been scheduled to occur at the beginning of March.

M. Walsh moved to approve the Common Victualler License for Bubbling Brook Restaurant for its 2017 season, contingent upon completion of satisfactory inspections. J. Hickey Seconded. Unanimous Vote: 3-0

4th Annual Westwood Cystic Fibrosis 5K

Alexis Argiros, a Westwood Resident has planned and coordinated three successful fundraiser events for Cystic Fibrosis in Westwood and is looking to hold the fourth annual Cystic Fibrosis Walk/Run Fundraiser in Westwood to bring our community together to raise money and awareness for Cystic Fibrosis. The event for this year will again be held at the Martha Jones School on Saturday, June 10th, 2017, with registration from 9:30am, and race starting at 10am.

Consistent with prior years, Alexis is required to get the approval for a Building Permit (Building Department), Food Permit (Board of Health), Field Permit (Recreation) and Insurance to govern the event through the Cystic Fibrosis Foundation. She also works with Sergeant Sicard and established a Walk / Run route that will overlap so that they will only have to use two (2) detail officers.

M. Walsh moved to approve the 4th Annual Cystic Fibrosis 5K Walk/Run for Saturday, June 10, 2017 beginning at the Martha Jones, contingent upon any licenses and/or conditions from the Public Safety Departments. J. Hickey Seconded. Unanimous Vote: 3-0

University Station & Brigham and Woman's Payment-In-Lieu-of-Taxes (PILOT) Agreement

Brigham and Woman's Hospital has been in discussions with the owners of the University Station development team to locate a facility in the area known as Phase II of the University Station Project.

In 2013, the Board of Selectmen entered into a Development Agreement with the development team for the project. One aspect of the Agreement specifically requires that should an exempt entity that qualifies for tax exemption under Massachusetts General Law want to purchase land within the University Station Development, the entity is to come to the Board of Selectmen to negotiate a Payment In Lieu of Taxes (PILOT) Agreement. Once the Board was aware that Brigham was interested in coming to Westwood, the staff began discussions and negotiating a draft agreement.

Paul Cincotta of New England Development presented the history of the University Station Project and what is currently under construction.

(Presentation available online)

The modified application that is before the Planning Board currently includes the reconfigured uses of what is known as Phase II. All of the uses will remain as originally proposed, just reconfigured. The modification includes the proposed Brigham and Woman's Hospital, a proposed 100 unit ownership condominium residential unit and mixed office, retail and green space.

The major difference between the 2013 approved Master Plan and the Revised Master Plan is a less commercial space and 200 less units of condominium residential units.

P. Cincotta reported that the team will be updating the Fiscal Analysis as part of the Revised Mater Plan submission. The analysis includes the taxes and assessed values for the properties that have been built out since 2013.

P. Cincotta indicated that the proposed Brigham lot is about 3 acres. J. Hickey expressed some concerns about the amount of surface parking located in front of the

Brigham facility. P. Cincotta responded that the lots at the front (along University Avenue) will be marketed for commercial property. N. Loughnane added that the development of the back of the lot before the front of the lot increases the commercial value for the front lots.

Chris Dunleavy, Chief Financial Officer for Brigham and Woman's Hospital presented details on the proposal Brigham facilities including services it will provide. He explained that the reason the Westwood location is attractive to them is their patients prefer not travel to into the Boston to receive the same level of routine care. Their research study shows that University Station fits their needs and wants because of the mixed use development as well as the hotel, commuter rail and major highway access.

Steve Dempsy, Director of Facilities Planning and Construction at Partners HealthCare, explained the preliminary design of the facility. It would be a two-phased development, with the first phase consisting of about 30,000 square feet of medical office building with primary and specialty care. The first phase will also include a for-profit urgent care facility in about 4,000 sq. ft. within the 30,000 sq. ft.

Once Phase I is opened and running, Brigham speculates that at about year five (5), it will begin to design Phase II or roughly an additional 50,000 square feet. This would include the structured parking unit to maintain the parking ratio. The total building at full build out would be roughly 80,000 square feet.

J. Hickey asked if there were any inpatient services? S. Dempsey responded no, all are out-patient specialty care services, operating at about 56 hours per week. Urgent care will be open 7 days a week.

N. Hyde asked for the estimated number of foot traffic, non-employees expected to pass through the building? S. Dempsey responded estimates of about 110,000 patients in the first year.

Daniel Bailey, Special Counsel for the Town of Westwood, Michael Jaillet, Town Administrator and Nora Loughnane, Community and Economic Development Director presented the proposed terms of the agreement for the PILOT Agreement.

D. Bailey explained that the team has worked with Brigham and its representatives over the past few months on the terms of a Community Service Agreement (CSA) which is also known as a PILOT Agreement. The terms were presented as follows:

- Proposed Non-Profit Medical Office Building
- University Station Development Agreement Requires PILOT Agreement
- BWH Community Service Agreement (CSA)
- Perpetual CSA with Renewable 20-Year Term

- 18 Months prior to the expiration of the term, the parties have the ability to negotiate a renewal based on the same terms of the original agreement.
- Annual CSA payments equivalent to 25% of Commercial Property Tax
- Up Front CSA Payment of \$300,000 for Senior Center Renovations
 - Paid upon the issuance of a Building Permit
 - Payment amortized over the terms of the agreement and will bring the agreement to about year 8
- CSA payment will increase by 2.5% each year
- Future building additions will increase CSA payments accordingly
- Approximately 3,800 sq. ft. For-Profit Urgent Care Facility will be Taxed at 100% of Commercial Rate
- BWH will be released from University Station Development Agreement but will execute a Recordable Restriction which will require any future non-profit owner to sign a PILOT Agreement
 - Terms stay in place with New England Development
 - Brigham agrees to re-instate the PILOT Agreement terms as a restrictive deed so if the building were sold to another non-profit entity would need to come back to the Town to negotiate.
- BWH may suspend payments following two consecutive low profits years (less than 1%)
 - Only if they suspend PILOT Payments in Boston and Somerville as well.
- Town must adjust CSA Terms for consistency with future PILOT Agreements

N. Loughnane explained that the Planning Board will need to receive and approve the Revised Master Development Plan that reflects the new layout with Brigham facility, condo units, mixed use building and office building. The Planning Board recently received the application and is waiting for the Fiscal Analysis. The Application will then be sent to peer review. After a recommendation is received from the peer review consultants, it will then vote on the Master Development Modification Plan Application. If that is approved, Brigham and Woman's would then be able to submit its application for plan review.

J. Hickey stated that the driver of the PILOT Agreement is the restriction on the parcel through the Development Agreement and that if Brigham or any other non-profit came to Westwood and wanted to purchase a different parcel, it would not be required that they negotiate a PILOT Agreement. D. Bailey confirmed.

M. Walsh asked for D. Bailey to clarify that the payment of \$300,000 is not in addition to the agreed terms and that the Town will not collect anything until year 8? D. Bailey confirmed that the \$300,000 is an upfront payment and regular payments are expected in 8 years. M. Walsh also asked if there was any agreement for lump sum payments for the second phase? D. Bailey explained that when Phase II is built out, it will add to the annual payment per the terms of the agreement but no lump sum has been agreed upon.

M. Walsh asked what the actual taxes for a development of this same size would be at the commercial tax rate? D. Bailey responded it is about \$5 per leasable square foot.

M. Walsh asked if Brigham were to sell the property to another non-profit, would the deed restriction and terms carry to the buyer? D. Bailey explained the perspective non-profit would need to come to the Town to negotiate.

M. Walsh asked P. Cincotta what New England Development has done to market the parcels to other perspective buyers? P. Cincotta responded that the office activity at University Station started as far back as 2014 and the site was a finalist for a few office spaces. However, the office market is locating more north (Waltham area) or further south.

M. Walsh commented that Brigham and Woman's has 6 hospital sites and 17 satellite locations all within about 20 minutes of Westwood. S. Dempsey responded that there was an Urgent Care in Foxborough, but not one in Norwood and that the type of care it will provide at this facility was not in the general area. Brigham representatives felt like the Westwood location was the ideal location.

Susan Dempsey, 62 Loring Street, a long time Westwood resident and also an employee of Brigham and Woman's Hospital for 26 years. She stated that she has heard from patients that they want a facility closer and that it would benefit not only Westwood residents, but residents from surrounding communities.

Paul Kelly, 107 Willard Circle, asked why it will take 5-6 years for the second phase to be constructed? S. Dempsey responded that they hoped that the second phase could start sooner if business was good enough but they do not want to over build and have an empty facility.

Michael Frisoli, 304 Grove Street commented that the area needs to be developed and start to get it marketed for the office spaces. He commented that adding a medical facility will help with the density and help attract future office development down there.

James Elcock 14 Bridal Path commented that it was important to have the five legs of residential, retail, office, medical and hospitality. He continued that a company like Brigham was an investment by bringing quality jobs and a quality facility and thinks the town is fortunate for having this dialogue.

M. Walsh stated that when he ran for the Board of Selectmen three years ago, he ran on the impression that he was going to have the residents best interest in mind. He continued that Westwood has very little commercial real estate space and that the University Station is an important commercial property. He believes it does not benefit the town, but it benefits the developer and Brigham and Woman's Hospital. He stated that the town has said that it will work on keeping taxes low including consideration of slowing down development and moratoriums and a proposal of only

25% of the tax revenue is not beneficial. M. Walsh commented that it was not because it was Brigham and Woman's, but he wouldn't support any tax exempt entity on the property.

J. Hickey commented that this was the intersection of health care and government and that we are fortunate to have access to quality health care. He added that there is a negative and positive cost to health care, some of which keeps individual employed. He asked what are we as a society doing to bend the cost of health care and believes that the future of health care involves community based services and keeping people close to their homes. He continued that we are an aging demographic that the services Brigham would be offering are great identified services. J. Hickey commented that drawing the additional 2,000 people a week to a University Station which is supporting our schools and town is a positive thing.

N. Hyde stated that it was a special opportunity. She commented that the PILOT Agreement required in the Development Agreement was meant to protect the Town because non-profits are part of the world and the town looked and wanted to make sure that there was accountability to the town if a non-profit was to consider locating within the development. She added that the agreement for the \$300,000 meets the needs for improvement of the Senior Center which is very important to the community. Finally, the Board committed to the town that University Station would be a comprehensive development and because of prior success, the Town can pursue this opportunity. The Town wants something viable for the long term.

J. Hickey moved to approve the terms of a Community Service Agreement with Brigham & Woman's Hospital as set out in a draft letter dated February 16, 2017, addressed to Michael Jaillet; and

Further, moved to authorize Michael Jaillet, Nora Loughnane and Daniel Bailey to negotiate the final form of the Community Service Agreement with Brigham and Woman's Hospital; and

Further, moved to authorize the Chairman of the Board of Selectmen to execute a final form of the Community Service Agreement that includes all the terms of the February 16, 2017 draft letter.

N. Hyde Seconded. Vote: 2-1-0; M. Walsh Opposed.

Letter of Interest – School Building Authority

Superintendent John Antonucci presented to the Board of Selectmen that the School Committee is prepared to submit a Letter of Interest to the School Building Authority. The School Department has been studying the buildings for years through its Master Plan and the take away is that Westwood needs to do some work to its schools. The work to be done is not due to lack of maintenance, but that they are exceeding their life expectancies. The School Committee had some public dialogue and when the School Department started getting close to a decision, the Massachusetts School

Building Authority (SBA) advised that Westwood should involve the MSBA more and submit a letter of intent with information related to its plans and what the best outcome is for the community.

The School Committee is required to identify a building or project of high priority and it has identified the Hanlon School. It has significant deficiencies on the operational and structural side.

The deadline for submission is April 8th. The School Committee will not hear back from MSBA until probably November. The School Department will continue to work on the Master Plan internally. If MSBA responds to the Town that it will not support or reimburse the Town for any work to be done, the School Department and School Committee will return to the Town to discuss next steps.

This submission does not require the School Department to move forward on any specific projects or make any decision now.

M. Walsh moved for the following vote:

Resolved: Having convened in an open meeting on February 27, 2017, prior to the closing date, the Board of Selectmen of Westwood in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent of Schools to submit to the Massachusetts School Building Authority the Statement of Interest dated March 21, 2017 for the Hanlon Elementary School located at 790 Gay Street, Westwood, MA 02090, which describes and explains the follow deficiencies and the priority category for which an application may be submitted to the Massachusetts School Building Authority in the future:

Priority 7 – Replacement of an obsolete building in order to provide for full range of programs consistent with state and approved local requirements

and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Town of Westwood to filing and application for funding with the Massachusetts School Building Authority.

J. Hickey Seconded. Unanimous Vote: 3-0

Fire Chief Task Force Report

The Board of Selectmen established the Fire Chief Task Force in January which was given two objectives by the Board of Selectmen:

- To evaluate the merits of and alternatives to remaining under MGL Chapter 48, Section 42 (the “Strong Chief” statute) once the current Fire Chief retires, and to make a recommendation to the Board of Selectmen based on this analysis
- To recommend to the Board of Selectmen a recruitment process for Westwood’s next Fire Chief

Westwood’s current Fire Chief, William Scoble, will retire by the end of January, 2018 after 40+ years of dedicated service to Westwood, the last 20 of which have been as Fire Chief. By all accounts, Westwood has been extremely fortunate to have such a capable and effective leader. Chief Scoble’s upcoming retirement, which is mandated by law, creates both an opportunity and a responsibility for the Board of Selectmen to evaluate how this critical position operates within the current structure of town government.

Westwood Town Meeting voted to adopt S42 in September of 1946. At that time, the town was managed by an elected Board of Selectmen, with an Executive Secretary to implement the Board’s directives. Since then, two important changes have occurred that are relevant to the current administration of the fire department:

- The Town Charter was amended and approved by Town Meeting in 2012. The new charter assigned responsibility and authority for the day to day management of town government to the Town Administrator, under the policy direction of the Board of Selectmen. Under the new charter, the BOS retained appointing authority for the Fire Chief, the Police Chief, the Department of Public Works Director, and Town Counsel. Personnel actions (hiring, firing, promotion, discipline) for all other staff, with the exception of the Fire Department, became the responsibility of the Town Administrator.
- In 2015, Town Meeting voted to remove the Fire Department and Fire Chief from Civil Service. While this change has given the Department more flexibility and discretion in hiring and promotion decisions, it has also removed some of the structure and oversight of these processes. The Town’s exit from Civil Service also caused the Fire Chief to lose most of the employment protections the law had afforded him.

Patrick Ahearn, who chaired the Task Force, presented to the Board the information that the Task Force reviewed with the objective (to review the MGL Chapter 48, Section 42 “Strong Chief), the Task Force thought it only had two options. After extensive review of the laws, the Task Force agreed that the Town should rescind Chapter 48, Section 42A. This would remove the ultimate authority of the Chief and place it with the Board of Selectmen under the direction of the Town Administrator

including the approval of all personnel within the Fire Department and approval of all rules and regulations within the Department. The draw back that the Task Force recognized was that a Fire Chief has far greater expertise in establishing these rules and regulations. Therefore, the Task Force recommended the following:

- As that Town Meeting rescind Chapter 47, Section 42 and 44 (Civil Service reference) vote from 1946.
- Amend the Town Charter by adopting proposed language: *There shall be a fire department in accordance with the terms of this charter and the general bylaws, and in accordance with chapter 149 of the Acts of 2015.*
- Create a new bylaw for a Fire Chief, modeled after the bylaw for the Police Chief.

The second mission of the Task Force was to establish a recruitment process. The Task Force provided the Board with a draft timeline and process. The recommendation is that the Town hires a consultant to begin the recruitment process by way of interviews of various community constituents, officials and town staff. The Town should also hire a consultant to provide an assessment center at that stage of the process.

M. Walsh moved to accept the articles language proposed by the Fire Chief Task Force for three (3) articles to be considered at the 2017 Annual Town Meeting and submit the language for review by the Finance and Warrant Commission at its March 27, 2017 Public Hearing. J. Hickey Seconded. Unanimous Vote: 3-0

Review Marijuana Bylaw

The majority of Westwood voters opposed the legalization of marijuana by voting against the November 2016 ballot question. Staff believe that limiting public exposure to marijuana smoke, and restricting public recreational use and consumption of marijuana in all forms, will be in the best interest of Westwood's citizens.

As written, the proposed General Bylaw would prohibit smoking of marijuana in public places, whether for medical or recreational purposes. The proposed bylaw would further prohibit ingestion, use or consumption of marijuana in public places for recreational purposes. The proposed bylaw would not impose any restrictions on the use or consumption of marijuana on private property with the consent of the property owner, whether for medical or recreational purposes. Limiting public exposure

An additional warrant article entitled *Zoning Amendments Related to Recreational Marijuana*, proposes Zoning Bylaw amendments to address issues related to the commercial production and sale of marijuana.

M. Walsh moved to accept the article language for the article titled *Town Bylaw Amendment – Prohibit the Consumption/Use of Marijuana on Public Property on the 2017 Annual Town Meeting Warrant*. J. Hickey Seconded. Unanimous Vote: 3-0

Audit Committee

The Audit Committee presented its annual report to the Selectmen. The Audit committee was established as part of the new charter. The Committee members included Susan Flanagan Cahill, Fred Steeves and Michael Papetti.

The Town's financial statements for the year ending June 30, 2016 were audited by Powers & Sullivan, LLC who issued an unqualified opinion. The Committee reviewed the audit, Management Letter and Comprehensive Annual Financial Report and met with the Auditors.

Based on communications with the auditors and the finance staff, the Committee did not have any concerns. The Auditors did not detect any material misstatements or instances of noncompliance as a result of their procedures; nor did they identify any deficiencies in internal controls that they considered to be material weaknesses.

The Town has resolved all comments made by the Auditors in prior years Management Letters including procurement, fixed assets and Medicaid. The Auditors had one new comment in FY16 related to Police Department Overtime spending. It is common for towns to see this. The Town is working with the Police Department to develop policies and procedures to try to better track the departments spending and prevent this deficit overtime spending from occurring in the future.

Also during the FY16 year, the Town completed an audit of student activity accounts for High School, Middle School and all five elementary schools. There were no major findings. The Auditors will work with the School Department to implement new policies and procedures to ensure compliance with the law.

The Audit Committee thanked the finance staff, especially Pam Dukeman, Marie O'Leary, Kathy Foley and Michael Jaillet for their work on the audit.

NEW BUSINESS

Snow and Ice Transfer

The Department of Public Works has responded to nineteen (19) snow & ice events this winter. Three out of the nineteen events required additional contractor support for snow plowing and removal, with two consecutive storms occurring last weekend (Thursday, February 9th and Sunday February 12th). All events, along with materials, maintenance, and miscellaneous expenses have totaled approximately \$491,000. This currently puts the Snow and Ice budget in a deficit of \$241,000.

It is important to note the two contractor events which occurred last weekend cost approximately \$144,000. These two events were long duration events totaling 32 hours. The back to back storms also depleted the salt shed which carries a cost of \$60,000+ to restock.

M. Walsh moved to authorize the DPW Director to deficit spend from the Snow and Ice Account up to \$300,000 according to M.G.L. Chapter 44, Section 31D to cover the current deficit and funds for the next storm. J. Hickey Seconded. Unanimous Vote: 3-0

OLD BUSINESS

Review Annual Town Meeting Warrant Articles

The Board reviewed the draft language related to the placing of liens on properties for the failure to pay fees and/or fines issued by the Building Division, Health Division and Conservation Commission.

These remaining warrant articles are recommended to improve the likelihood of the town's collection of outstanding fines, and to further incentivize property owners against incurring the violations that would result in such fines in the first place. Over the past three years, the Board of Health and Conservation Commission have both been successful in obtaining payment of all fines issued, however there have been instances in prior years where fees were not paid. The Building Division has encountered more property owners who have refused to pay fines related to their failure to comply with Zoning Bylaw and/or Building Code requirements. The Building Commissioner has estimated the amount of fines remaining unpaid to exceed \$75,000, with the vast majority of these fines having been incurred by a handful of property owners.

In order to ensure the fairness of the town's procedures for the imposition of municipal liens, staff proposes the establishment of a 3-member review panel, consisting of the Chairman of the Board of Selectmen, the Chairman of the Board of Assessors, and the Town Treasurer. This panel would be charged with the independent review of all cases where Building Department, Board of Health or Conservation Commission fines remain unpaid. The 3-member panel would be responsible for deciding whether or not the circumstances of each case justify the attachment of a property lien to cover the amount of unpaid charges. Any decision of the panel would be appealable to District Court.

Possibly Takings on East Street

At the Board’s last meeting, it voted to sign and send a letter of no contest to the Massachusetts Bay Transportation Authority (MBTA) related to permanent and temporary easements along East Street related to the redesign of the East Street Bridge. Prior to this letter, the Board held an article on the warrant in the event any action by Town Meeting was necessary to finalize these takings. Since there is no further action from Town Meeting at this time, the Board may remove the placeholder article from the warrant:

M. Walsh moved to remove the article titled *Possible Takings on East Street* from the 2017 Annual Town Meeting Warrant. J. Hickey Seconded. Unanimous Vote: 3-0

Westwood Media Center Transfer of Funds

The Town negotiated payments from Comcast and Verizon in the license agreements for funds to be received by the Town and transferred to Westwood Media Center (formally WestCAT), the Town’s local access television channel. Per the agreement between the Town and WMC, the Town agreed to transfer these funds (Pursuant to §8(2) of WMC Agreement within 30 days of their receipt).

Below is an outline of the funds that should be transferred to WMC:

Amount	License/Section Reference	Date Received by Town
\$20,027.39	§6.4(a)(i)	February 7, 2017
\$3,204.39	§6.5(b)	February 7, 2017
\$10,604.44	§5.2.2	February 17, 2017

M. Walsh moved to approve the transfer of \$20,027.39 per §6.4(a)(i) of the Comcast Agreement; \$3,204.39 per §6.5(b) of the Comcast Agreement; and \$10,604.44 per §5.2.2 of the Verizon Agreement - totaling \$33,836.22 to Westwood Media Center (formally WestCAT) per the Licensing Agreements between the Town of Westwood and the Westwood Media Center. J. Hickey Seconded. Unanimous Vote: 3-0

OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD

N. Hyde asked if there was any other business that may properly come before the board?

PUBLIC AND PRESS

N. Hyde asked if there were any questions from the public or press?

EXECUTIVE SESSION

NEXT MEETING

The Board of Selectmen's next meeting will be held on Monday, March 6, 2017 at 6:30pm in the Children's Room at the Library.

M. Walsh moved to adjourn. J. Hickey Seconded. Unanimous Vote: 3-0

M. Walsh, aye. J. Hickey, aye. N. Hyde, aye.

The meeting was adjourned at 9:48 p.m.

Initial after reviewed

A handwritten signature in black ink that reads "Michael J. Jaillet". The signature is written in a cursive style with a large, sweeping initial "M".

M. Jaillet
Town Administrator

LIST OF DOCUMENTS

Board of Selectmen
2/27/2017 Community Room
Regular Meeting

SCHEDULED BUSINESS

- Cystic Fibrosis 5K - Board of Selectmen Request_2017.pdf (PDF)
- CSA summary -- 2-27-17 (W6029478x7AC2E) (2).DOCX (PDF)
- development agreement -- 5-7-13 Section 10.3 (PDF)
- Hanlon SOI Final Draft.docx (PDF)
- Recruitment Process (PDF)
- Addendums List Report on Fire Department Task Force.docx (PDF)
- Fire Department Task Force - Notes From Meeting 1/17/17 (PDF)
- Fire Department Task Force Agenda 1/25/17 (PDF)
- Fire Department Task Force Meeting Notes 1/25/17 (PDF)
- Fire Department Task Force Agenda 2/7/17 (PDF)
- Fire Department Task Force Meeting Notes 2/7/17 (PDF)
- Fire Department Task Force Agenda 2/16/17 (PDF)
- Section 42 - Establishment of Fire Departments, Appointment of Fire Chief, Compensation, Removal of Powers and Duties (PDF)
- Section 42A - Establishments in Towns Under Direction of Selectmen, Appointment of Fire Chief and Other Officers and Firemen, Compensation, Removal, Regulations, Control of Department (PDF)
- Section 43 - Duties of Fire Chief, Role of Forest Warden (PDF)
- Section 44- Application of Sections Establishing a Fire Department and Appointing and Defining Duties of Fire Chief (PDF)
- Fire Department Task Force MGL Ch48 S42 vs S42A (PDF)
- Nearby Towns with S42 and S42A Fire Chiefs (PDF)
- Phone Call Notes with Robert Olsson, Hingham Fire Chief (PDF)
- Memorandum from Town Counsel Re: MGLA Chapter 48, Section 42 (PDF)
- Fire Department Task Force - Proposed Articles for May 2017 Town Meeting (PDF)
- Norwood - Special Town Meeting November 19, 2012 (PDF)
- Chapter 80 Officer and Employees (PDF)
- Fire Department Task Force - Proposed Charter Language (PDF)
- Definition of Good Cause (PDF)
- Artive V - Fire Chief (PDF)
- Audit Comm Report to BoS 2017.pdf (PDF)

OLD BUSINESS

- 2017 Annual Town Meeting Warrant List 022717.doc (PDF)
- Municipal Lien Information (PDF)
- Calendar.doc (PDF)