

**SELECTMEN'S RECORD**  
**May 15, 2017**

**ATTENDANCE AND CALL TO ORDER**

The meeting was called to order at 7:32 p.m. in the Selectmen's Meeting Room at Town Hall by Chairman John Hickey. Also present were: Selectmen Nancy Hyde; Selectmen Michael Walsh; Town Administrator Michael Jaillet and Town Counsel Thomas McCusker. Christine McCarthy record the minutes.

J. Hickey led the Pledge of Allegiance.

J. Hickey asked if anyone wishes to record the meeting and granted permission to Westwood Media Center to record.

**CHAIRMAN'S UPDATE**

**Memorial Day Parade**

The 2017 Memorial Day Parade will be held on Monday, May 29, 2017. The Parade will begin promptly at 10:00AM at the Town Hall and end at the New Westwood Cemetery. Please join Town Officials, American Legion Post 320, Westwood Veterans and area residents for a day of remembrance of those who gave their lives in service to their country.

**Eagle Scout Ceremony and Commendations**

The Board of Selectmen has been invited to the Eagle Scout Ceremony of Troop 1, Islington on Sunday May 21, 2017 at 11:00AM at the Islington Community Center. Vincent Andreottla, Nicholas Fusco, Shawn Medsker, Daniel O'Connor and Liam O'Connor have completed the requirements for the rank of Eagle Scout. All Five young men will be recognized for citizenship within our community and scouting skills within the troop.

**Islington Center Discussion**

The Board of Selectmen will be holding a meeting Tuesday, May 16, 2017 at 7:00pm in the Middle School Cafeteria to receive a presentation from Nora Loughnane, the Community and Economic Development Director and from Petruzziello Properties, the developer for the Islington Center project.

## **SCHEDULED ACTION**

### **Public Hearing – Downey Street Pole Location Paperwork**

At the Board's March 20<sup>th</sup> meeting, it authorized the Eversource to install one new pole #80/30 to provide upgraded electrical service to the Downey School solar panels during April vacation so the work could be completed while school was not in session. The condition the Board put on the approval was that Eversource submitted the appropriate paperwork to be filed with the Selectmen's Office.

The petition was filed, a public hearing notice published in the newspapers and sent to abutters. There have been no comments received from abutters.

### **Public Hearing – Taxi Company Application – Awada Taxi**

Christine McCarthy, Executive Assistant, reported to the Board that Awada Taxi Company, owned and operated by Mohammed Awada, was in front of the Board tonight for a license to operate a taxi company in Westwood. Mr. Awada has had a license with the Town since 2015.

At the Board's December 12<sup>th</sup> meeting, it reviewed and renewed Taxi Company licenses for the 2017 calendar year. At that meeting, Awada Taxi Company had not completed its final requirements including sign off on final inspection of vehicle and submission of the license renewal paperwork. The Board voted to grant a renewal license to Awada Taxi contingent upon final license requirements being completed by the end of the year. The Selectmen's Office and the Police Department attempted to contact Mr. Awada through email and certified mail that his license would expire on December 31, 2016 if he did not finalize the appropriate paperwork necessary for his renewal. There was no response from Mr. Awada, so therefore, Awada Taxi Company license lapsed and was no longer valid as of January 1, 2017.

Mr. Awada has applied for a new license and is requesting that the Board of Selectmen consider granting the license for service in Westwood. He has completed his paperwork and inspections as of May 10<sup>th</sup>. The Police report they have had no issues with Mr. Awada in the past and he was licensed in Westwood since 2015.

M. Walsh stated that letting his license cannot laps again and that he needs to cooperate and keep in touch with the Selectmen's Office.

N. Hyde added that the burden of contacting the office for the renewals is on Mr. Awada.

**N. Hyde moved to approve a new license for Mohammed Award d/b/a Awada Taxi Company for the 2017 calendar year for one (1) vehicle. M. Walsh Seconded. Unanimous Vote: 3-0**

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## **Public Hearing – Application for One-Day/Special License: Family Celebration**

Allyson and Daniel Marsh (residents of Easton) have applied for a One-Day license to serve beer and wine at a family celebration for approximately 200 guests on North Beach at Hale Reservation on Saturday, June 24, 2017 from 2:00 p.m. to 7:00 p.m.

Allyson has hired a TIPs certified server to serve the alcohol at the event and her caterer has received a food permit. The Police Department has reviewed the details and is not requiring police details.

All forms and documents have been satisfactorily submitted to the licensing administrator and the Alcohol Review Committee voted to recommend favorable consideration of this One-Day license application.

N. Hyde asked how they will ensure the guests are the only ones being served at the event? Allyson Marsh responded that according to Hale, there are not supposed to be people coming into the area and that individuals would not walk that way unless they were attending.

M. Walsh asked what the policy in town was for when a Police Detail is needed? J. Barba responded that she has not seen a policy but she asks the Police Department every time. M. Jaillet responded that it also to mitigate traffic as well and not to be present at the event/party.

**N. Hyde moved to grant a license for a One-Day/Special License to serve beer and wine to Allyson and Daniel Marsh on Saturday, June 24, 2017 from 12:00pm until 9:00pm (time includes 2-hour set up and 2-hour cleanup) with the service of alcohol to be restricted to 2:00pm to 7:00pm contingent upon final inspections from Fire, Health and Building Departments. M. Walsh Seconded. Unanimous Vote: 3-0**

## **NEW BUSINESS**

### **Request to Post and Fill Position – Senior Foreman and Heavy Equipment Operator**

The Department of Public Works has been grateful for the services Thomas Costello has provided to the Town of Westwood over his career. Tom has served as the Department's Fields and Grounds Senior Foreman since 1999 and coordinated and managed staff throughout numerous Snow Storms, Hurricanes, and hundreds of natural events over the years. Tom was also responsible for coordinating all day-to-day tasks for the fields and grounds staff and is a major reason the fields throughout Town look as beautiful as they do.

The Department of Public Works will seek to promote an internal candidate into the vacant Fields and Grounds Senior Foreman position. The internal promotion will create a vacant Heavy Equipment Operator position within the organization that the Department would request be filled.

**N. Hyde moved to authorize the Director of Public Works, Human Resources Director and Town Administrator to post and fill the position of Senior Foreman and assuming the position will be an internal promotion, authorized the Director of Public Works, Human Resources Director and Town Administrator to post and fill the position of Heavy Equipment Operator. M. Walsh Seconded. Unanimous Vote: 3-0**

### **Request to Support House Bill 1886 – Willett Pond Dam**

M. Jaillet reported that Murray Beach and Pat Palocz of 10 Brook Street, Westwood, have requested that the Board of Selectmen consider supporting a bill recently filed by Senator John Rogers of Walpole jointly with other Senators and Representatives for Westwood, Norwood and Walpole. The bill transfers the responsibility and funding to the Department of Highways (state) from Neponset River Watershed Association (NRWA) by eminent domain. The purpose of the transfer of responsibility is to make necessary and safety repairs to the dam which is located at the boards of Walpole and Westwood.

The bill includes language that the permanent easement includes the funding and reconstruction of the dam as necessary for all purposes consistent with the emergency rehabilitation and repair for the safety of the public.

The dam and bridge serves as a critical artery for everyone in the area including those accessing Westwood, Norwood and Walpole. In 2011, Town Meeting authorized the Board of Selectmen to design and replace a culvert between Petty's Pond and Willet Pond on Brook Street. The culvert and surrounding embankment had been seriously eroded over the years and had to be replaced. The Brook Street Culvert Flood Prevention project was completed in 2013.

**N. Hyde moved to authorize the Town Administrator to prepare and send a letter on the Town's behalf in support of House Bill 1886 which proposes the transfer of the responsibility of the Willett Pond Dan from Neponset River Watershed Association (NRWA) to the Department of Highways. M. Walsh Seconded. Unanimous Vote: 3-0**

## **OLD BUSINESS**

### **Appointments/Reappointments Process**

C. McCarthy reported to the Board that the annual appointment/reappointment process has begun. Letters were sent to all individuals whose terms expire on June 30, 2017 to see if they are interested in reappointment for another term.

The Board was asked to appoint the following new individuals:

#### *John Cronin Public Service Award Committee*

As tradition, the newest recipient of the Cronin Award becomes a member of the committee for a 3-year appointment. Tony Antonellis, recipient in 2014, will step down and James Gavin will take his place.

#### *Westwood Emergency Management Agency*

Emily Park, as the new Superintendent for the School Department, should be appointed to the Westwood Emergency Management Agency. John Antonucci was on this committee and the participation from the Superintendent for emergency situations is critical.

#### *OPEB Liability Task Force*

As stated above, Emily Parks in her new role as School Superintendent should be appointed as a member of the OPEB Liability Task Force.

The Board reappointed all of the staff members to the various positions within Town.

C. McCarthy reported the current vacancies as follows:

#### Cemetery Commission – One Regular Membership

Leo Crowe has indicated he will be stepping down.

#### Islington Center Task Force – One Regular Membership

Helen Gordon has decided to step down from the ICTF. She has expressed interest in serving the community on another board. That process is being finalized and will be brought to the Board at a future meeting.

#### Council on Aging– Two Regular Memberships

Mary Gens has indicated that she will be stepping down from COA after her term expires. Mary has been on the Board since 2008. The Director and Board are looking for candidates for the Board to consider.

OPEB Liability Task Force

Maureen Bleday has indicated that she would like to step down from the OPEB Liability Task Force, stating that the Task Force has done great work and her input that was necessary to get the Task Force going, is no longer needed. Michael Krone has indicated that he will be moving out of Westwood soon and therefore will be unable to serve on this committee in the future.

Roy London Award Committee– One Regular Membership

Megan Licameli has decided to step down from the Roy London Award Committee. Megan has served for the last five years.

*For a full listing of all the appointments, click here:*

<http://westwoodtownma.iqm2.com/Citizens/FileOpen.aspx?Type=4&ID=4941&MeetingID=1268>

**N. Hyde moved to appoint all the listed members on the attached list to their respective positions on various boards and committees. M. Walsh Seconded. Unanimous Vote: 3-0.**

*For a full list of all staff member appointments, click here:*

<http://westwoodtownma.iqm2.com/Citizens/FileOpen.aspx?Type=4&ID=4948&MeetingID=1268>

**N. Hyde moved to appoint all staff members on the attached list to their respective Ex Officio positions on various boards and committee. M. Walsh Seconded. Unanimous Vote: 3-0**

The Board discussed each of its members and which boards they will serve as members on.

**N. Hyde moved to appoint Chairman John Hickey to the following positions:**

- **Norfolk County Selectmen Association Representative**
- **Westwood Emergency Management Agency**
- **Housing Partnership Fair Housing Committee**
- **Long Range Financial Planning Committee**
- **John J. Cronin Public Service Award Committee**

**N. Hyde moved to appoint the following positions:**

- **Michael Walsh to serve on the Aid to the Elderly Committee**
- **Nancy Hyde to serve on the Roy London Humanitarian Committee**
- **Nancy Hyde to serve on the Westwood Environmental Action Committee**

**M. Walsh Seconded. Unanimous Vote: 3-0**

**OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD**

J. Hickey asked if there was any other business that may properly come before the board?

**PUBLIC AND PRESS**

J. Hickey asked if there were any questions from the public or press?

**EXECUTIVE SESSION**

**N. Hyde moved to adjourn into Executive Session to discuss one issue related to an employee contract negotiation with the Fire Chief of which would have detrimental effect on the position of the governing body if the discussion were in open session. M. Walsh Seconded.**

**N. Hyde, aye. M. Walsh, aye. J. Hickey, aye.**

**NEXT MEETING**

The Board of Selectmen's next meeting will be held on Tuesday, May 16, 2017 at 7:00pm in the Thurston Middle School Cafeteria.

The meeting was adjourned at 8:10 p.m.

Initial after reviewed



A handwritten signature in black ink, reading "M. Jailet". The signature is written in a cursive style with a large, sweeping initial "M". A horizontal line is drawn across the page, starting from the left margin and extending to the right, passing under the signature.

M. Jailet  
Town Administrator