

**SELECTMEN'S RECORD**  
**May 30, 2018**

**ATTENDANCE AND CALL TO ORDER**

The meeting was called to order at 6:45 PM in the Professional Development Room at Westwood High School by Chairman John Hickey. Also present were: Selectman Nancy Hyde, Selectman Michael Walsh, Town Administrator Michael Jaillet and Town Counsel Thomas McCusker. Betsy Narciso recorded the minutes.

J. Hickey waived the Pledge of Allegiance.

J. Hickey asked if anyone wishes to record the meeting and granted permission to Westwood Media Center to record.

**SCHEDULED ACTION**

**REORGANIZATION OF THE BOARD OF SELECTMEN**

The Board of Selectmen tradition is to begin the first meeting after Town Meeting with the appointment of a member to serve as Chairperson for the next year. Further, the Board should appoint a member so serve as the Clerk for the Board of Selectmen which is the person that will sit in as the Chair if he/she is not available for a meeting or has to recuse himself/herself and the remaining member is given the title of Third Member. By tradition the member in the second year serves as Chair, in the third year as Clerk, and in the first year as Third Member.

The Chairperson serves as the principal contact for the administrative staff in the development of the agendas; discusses issues that may arise, including emergencies; and to serve as the spokesperson for the Board when the need arises and at certain events like Memorial Day and Veteran's Day.

**N. Hyde move to nominate and elect Michael Walsh as Chairman.**

**J. Hickey Seconded. Unanimous Vote: 3-0.**

**N. Hyde move to nominate and elect John Hickey to serve as Clerk.**

**M. Walsh Seconded. Unanimous Vote: 3-0.**

**J. Hickey moved to nominate and elect Nancy Hyde to serve as Third Member.**

**M. Walsh Seconded. Unanimous Vote: 3-0.**

**NEW BUSINESS**

Panda Express is anticipating the opening of its new location at University Station in late June. Supporting the community and becoming a partner for nonprofits is something Panda Express Values.

To support that value, Panda Express Corporate has asked to partner with Westwood Youth & Family Services on its Launch Day (Grand Opening), with an all-day fundraiser event. On that day, 20% of the entire day's sales will be donated to our Y&FS organization, or a minimum of \$750.

N. Hyde asked M. Jaillet if the Town was allowed to accept donations like this. M. Jaillet answered yes; the money is put into a gift account for the use of Youth and Family Services.

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N. Hyde asked for examples of what the money would be used for. D. Sutton responded that the money is used to pilot new programs and gives Youth & Family Services the ability to try new things.

**N. Hyde move to accept the funds collected at the Panda Express Launch Day (Grand Opening) to be donated to the Youth and Family Services Department.**  
**M. Walsh Seconded. Unanimous Vote: 3-0**

**OLD BUSINESS**

**REVIEW ANNUAL TOWN MEETING ARTICLES AND PRESENTATIONS**

The Board reviewed the presentation of resolutions at Town Meeting.

J. Hickey asked for any other business that may properly come before the Board. There was none.

**NEXT MEETING**

The Board of Selectmen's next meeting is Monday June 11, 2018 at 7:30 PM in the EOC/Training Room at the Police Station.

**N. Hyde moved to adjourn into Town Meeting. M. Walsh Seconded.**  
**Unanimous Vote: 3-0**

The meeting was adjourned into Executive Session at 6:53 PM.

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Initial after reviewed

A handwritten signature in black ink that reads "M. Jaillet". The signature is written in a cursive style with a large, sweeping initial "M".

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M. Jaillet  
Town Administrator

## *LIST OF DOCUMENTS*

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Board of Selectmen  
5/30/2018 Professional Development Room  
Regular Meeting

### **NEW BUSINESS**

- Email from Panda Express on Donation to Y&FS Department (PDF)