

## SELECTMEN'S RECORD

March 26, 2018

### **ATTENDANCE AND CALL TO ORDER**

The meeting was called to order at 6:33PM in the Small Meeting Room at the Westwood Public Library Station by Chairman John Hickey. Also present were: Selectmen Nancy Hyde and Town Administrator Michael Jaillet. Betsy Narciso recorded the minutes.

J. Hickey waived the Pledge of Allegiance.

J. Hickey asked if anyone wishes to record the meeting and granted permission to Westwood Media Center to record.

### **SCHEDULED ACTION**

#### **Appointment to Cultural Council**

Melanie Guerra, Chairman of the Westwood Cultural Council, has asked that the Board consider appointing Jen Ryan as a new member.

Jen grew up in Westwood and moved back here with her family in June. She and her husband have three children, Bill in Kindergarten, Ryan age 3 ½, and Carolyn in 2<sup>nd</sup> grade. Jen is interested in helping shape and create diversity for the Town and its children.

Jen is current the Executive Director, Office for Academic and Research Integrity at Harvard Medical School where she establishes priorities, vet issues and prepare materials for review by the Standing Committee on Conflicts of Interest and Commitment; advise committee on conflicts-related issues, manages and facilitate federal mandated review of investigator financial interests in connection with sponsored awards; supervises, cultivate and develop a team dedicated to supporting academic and research integrity and counsel and advise senior leadership, faculty, post-doctoral fellows and students, just to name few.

Jen is a graduate of Bowdin College where she received an A.B. in Biochemistry and Spanish. She also spent a year in Barcelona where she studied Spanish culture, art and history. After College, Jen went on to receive her law degree from Georgetown University Law Center and then went onto Harvard Medical School for a Fellowship in Bioethics.

J. Ryan indicated she spoke with current member, Nancy Donahue who spoke highly of the council and its ability to bring arts, culture and diversity to the Town of Westwood. J. Ryan said she was very interested in joining the council to review the grants that the Cultural Council solicits and to have a voice in helping Westwood develop its diversity and cultural offerings.

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**N. Hyde moved to appoint Jennifer Ryan as a member of the Cultural Council for a term to expire on June 30, 2020. J. Hickey seconded. Unanimous Vote: 2-0. (M. Walsh not present)**

### OLD BUSINESS

#### **Appointment to Health Care Review Committee**

The Health Care Review Committee was established a few years ago and consisted of representatives from all the various unions, school department and town staff. The Town Administrator and Human Resources Director discussed various issues related to health care with the group including health care split between the Town and Employees, dental coverage and OPEB.

In 2014, the Town decided to move to the GIC health insurance. At this time, the Health Care Review Committee was deactivated and a Public Employee Committee (PEC) was established. Once the Town successfully transitioned to GIC, the PEC was deactivated and the Health Care Review Committee reactivated.

Both committees consisted of the same union, non-union, municipal, a mix of school and Town staff representatives. The Human Resources Director is now ready to begin another year for the Health Care RCommittee to have input on the distribution of the future Health Mitigation Fund. Since John Antonucci has left Westwood, Emily Parks has designated Alison Borchers to serve as the School Department representative on the committee.

**N. Hyde moved to appoint Alison Borchers as a member of the Health Care Review Committee for a term to expire on June 30, 2018. J. Hickey seconded. Unanimous Vote: 2-0. (M. Walsh not present)**

#### **Adopt Pregnant Workers Fairness Act**

Effective April 1, 2018, the Massachusetts Pregnant Workers Fairness Act (PWFA) imposes new obligations on Massachusetts employers to accommodate an employee's pregnancy or a condition related to pregnancy. This policy will make Westwood employees aware of their protections under the PWFA and will outline the Town's willingness to accommodate the needs of pregnant and lactating employees.

In accordance with the Town of Westwood Personnel Bylaw, drafts of this policy were publicly posted and were distributed to each of the collective bargaining units. The Personnel Board hosted a public hearing about the policy at its meeting on March 6, 2018. The Personnel Board then finalized the wording of the policy and voted to recommend it to the Board of Selectmen for adoption.

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**N. Hyde moved to approve the Pregnant Workers Fairness Act effective April 1, 2018. J. Hickey seconded. Unanimous vote: 2-0. (M. Walsh not present)**

### **Review Annual Town Meeting Warrant for Presentation at Finance and Warrant Commission Public Hearing**

The Fire Chief provided a memo regarding his decision to revise the proposed hydrant clearing bylaw to seek approval of section "b" which prohibits purposefully disposing snow that will obstruct a hydrant and recommended the removal of section "c" which puts the responsibility of clearing the hydrant after a snow store onto the property owner. In place of section "c", the Chief will be implementing a new program titled "Neighbors helping Neighbors" which will include an Adopt-a-Hydrant program.

J. Hickey asked to clarify that "a" was the existing language, a \$300 fine for people putting snow or ice across the road way? J. Hickey also asked to confirm that the Town has removed any penalty to the property owner for not removing snow from the hydrant. J. Deckers confirmed.

**N. Hyde moved to approve section "b" of the proposed hydrant clearing bylaw which prohibits disposing snow that will obstruct a hydrant and remove the section "c" which puts the responsibility of clearing the hydrant after a snow storm onto the property owner and present new language to the Finance and Warrant Commission at its public hearing. In place of section "c" the Chief will be adding a new program called "Neighbors Helping Neighbors", which will implement an Adopt-a-Hydrant program. J. Hickey seconded. Unanimous vote: 2-0. (M. Walsh not present)**

### **OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD**

J. Hickey asked if there was any other business that may properly come before the board.

### **PUBLIC AND PRESS**

J. Hickey asked if there were any questions from the public or press?

### **NEXT MEETING**

The next regularly scheduled Board of Selectmen Meeting will be Monday, Monday, April 9<sup>th</sup>, 2018 at 7:30PM in the EOC/Training Room at the Police Station

**N. Hyde moved to adjourn. J. Hickey seconded. Unanimous Vote: 2-0 (M. Walsh not present)**

The meeting was adjourned 6:42PM.

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Initial after reviewed



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M. Jaillet  
Town Administrator

## *LIST OF DOCUMENTS*

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Board of Selectmen  
3/26/2018 Small Meeting Room  
Regular Meeting

### **SCHEDULED ACTION**

- Jen Ryan Resume March 2018 (2).doc (PDF)

### **OLD BUSINESS**

- PWFA Policy March 2018.docx (PDF)
- 2018 Annual Town Meeting Warrant List 032618.doc (PDF)
- Finance and Warrant Commission March Hearing Handout 032618 (PDF)
- Memo 18-007 Hydrant clearing article.docx (PDF)