



**Public Health**  
Prevent. Promote. Protect.

# Town of Westwood

Commonwealth of Massachusetts  
**BOARD OF HEALTH**

*Linda R. Shea, R.E.H.S., R.S., Director*  
*Tiffany McCarthy, R.N., B.S.N., Public Health Nurse*  
*Cheryl Kelly, C.F.S.P., Food Inspector*  
*Lorraine Donovan, Administrative Assistant*

*James M. O'Sullivan, J.D., Chairperson*  
*Carol Ahearn, R.N., B.S.N*  
*Roger L. Christian, M.D.*

Minutes of the Westwood Board of Health meeting held on December 11, 2018

The meeting began at 5:00PM and was held at the Carby Street Municipal Office Building, 50 Carby Street, Westwood.

Members Present: Jim O'Sullivan, JD, Chairperson  
Carol Ahearn, RN, BSN  
Roger Christian, MD

Staff Present: Linda R. Shea, REHS/RS, Health Director  
Cheryl Kelly, Sanitarian/Food Inspector

## **Approval of Minutes: November 13, 2018**

Dr. Christian made a motion to accept the amended meeting minutes, Ms. Ahearn seconded, approved 3-0-0.

## **Public Hearing-Failure to Decommission and/or Complete the Irrigation Well at 70 Walker Road:**

Representatives of 70 Walker Road did not attend the hearing. Ms. Shea distributes a copy of a letter from Walid Samaha, owner of the property, requesting an extension in time to complete the irrigation well on the property. Ms. Shea explains that the Board held a Public Hearing in September of 2018 and granted an extension until December 1, 2018. The owner failed to comply with the December 1, 2018 deadline but had a representative come in on December 3, 2018 to ask for more time to complete the well. Ms. Shea states that she did not issue violation tickets. Ms. Shea states that a general contractor arranged for a well driller to estimate the cost of both decommissioning and completing the well. The owner needs the additional time to secure the funds. The Board briefly discusses the case and determines that granting more time is appropriate. On the recommendation of Ms. Shea, Mr. O'Sullivan makes a motion to grant an extension in time until April 30, 2019 to decommission or complete the well. Seconded by Ms. Ahearn, approved 3-0-0. The Board agrees that this will be the final extension and to make sure this is in the letter.

## **Health Director Report:**

**Public Health Nurse Report:** Ms. Shea reviewed the monthly grid with the Board. She states that Tiffany completed administering flu vaccine for this year. We haven't received many calls looking for flu shots so we will not be purchasing additional vaccine. Ms. Shea distributes and reviews a list of Reportable Diseases in Westwood for the last year.

**Department Update:** Ms. Shea reports that the Health Director position has been advertised on the Town's website and Indeed since Nov 27, 2018; Ms. Shea has received some calls from interested people; she advised Human Resources Department to advertise on the Mass Municipal Association and the Massachusetts Health Officer's Association websites; Ms. Shea states that her last official day is January 1, 2019 but she has offered to consult one day a week until the position is filled.

Cheryl Kelly is also retiring and her last day is January 1, 2019. The Sanitarian/Food Inspector position has not been posted. Ms. Shea assumes this position will be advertised once the Health Director position is filled as the new director should be involved with choosing the new Sanitarian/Food Inspector.

Ms. Shea states that her retirement brunch will be held on December 19, 2018 from 10AM-12PM at Carby St and Cheryl's retirement brunch will be held on December 21, 2018 from 10AM-12PM at Carby St. Ms. Shea states that she is working to tie up loose ends. Ms. Kelly states that she is up to date on food inspections so the new person will be able to pick up where she left off.

Mr. O'Sullivan states for the record that he appreciates all that Cheryl and Linda have done for the Town of Westwood. Ms. Ahearn states that she has appreciated how informative we have been to the Board. Dr. Christian states that he has been impressed.

**Beaver Issue in Conant/Dover St Area:** Ms. Shea states that she has been working with DPW on resolving a beaver issue. Beavers are clogging the drainage easement and causing flooding on several properties on Conant Rd and Country Lane. It has not helped that we had so much rain in October and November. Three yards are completely flooded on Conant Rd. Ms. Shea issued a 10-day emergency permit to trap the beavers. One of the DPW employees is licensed as a trapper and will be setting the traps in a few places this week. There is a concern that the beaver will not be active due to the cold weather although this is trapping season.

Meeting Adjourned 6:15 PM