



## **THE TOWN OF WESTWOOD EXEMPTIONS FROM THE MANDATORY STATE ETHICS COMMISSION, EDUCATION AND TRAINING REQUIREMENTS**

***The following is the list of exemptions in which certain employees and unpaid volunteer positions do not have or exercise governmental authority and to not participate in or have responsibility for government decision making, contracting, hiring investigator or any other discretionary governmental action.***

### **COMMUNITY SERVICES**

- *Parks & Recreation Volunteer positions*
- *Volunteers assisting with events sponsored by the Recreation Department*
- *High School, college, and graduate school students participating in summer and work-study employment, whether paid or unpaid*
- *Lifeguards-non-supervisory seasonal position*
- *Participants in volunteer programs whose names are not available or known to any public agency, such as town residents who help shovel snow or clean up after a catastrophic event.*

### **ELDER SERVICES**

- *Meals on Wheels Volunteers*
- *Senior Center volunteers*
- *Participants in Senior citizen tax abatement programs pursuant to MGL ch59 §5K*

### **HEALTH DEPARTMENT**

- *Medical Reserve Corps (MRC) Volunteers*
- *Health Clinic Workers*
- *Per Diem Public Health Nurses*
- *Student Interns*

### **LIBRARY**

- *Library volunteer positions in which employees reshelv books or read books to children during story hours*

### **PLANT & FACILITIES**

- *Building Maintenance Labor – Temporary & Seasonal*
- *Painter - Temporary & Seasonal*
- *Parks & Grounds Laborers - Temporary & Seasonal*
- *Temporary Custodians*

- Temporary Carpenters
- Snowplow operators-non supervisory seasonal position

**SCHOOL DEPARTMENT**

- Substitute Teachers who work less than one day per week.
- High School, college, and graduate school students participating in summer and work-study employment, whether paid or unpaid
- Volunteer positions
- Individual vendors and contractors to public agencies who provide one day or less of services per calendar year

**TOWN CLERK**

- Poll workers
- Election set-up/breakdown contractors
- Election Technician

**YOUTH & FAMILY SERVICES**

- Participants in programs of the Department of Mental Health who are patients in a therapeutic program that includes employment.
- High School, college, and graduate school students participating in summer and work-study employment, whether paid or unpaid

**ADDITIONAL EXEMPT WORKERS – ALL DEPARTMENTS**

- Individual vendors and contractors to public agencies who provide one day or less of services per calendar year

***I approve the above exemptions to the State Ethics training and Education requirements for Municipal positions:***

1/5/19  
Date

  
Michael Jaffet  
Town Manager

***I approve the above exemptions to the State Ethics training and Education requirements for Municipal positions:***

1/16/18  
Date

  
Emily Parks  
Superintendent of Schools