**Saturday, September 23, 2017**

# VENDOR VILLAGE APPLICATION

Group/Business Name: _____

Address: _____

Contact Person: _____

Business Phone: _____ Cell Phone: _____

Email: _____

Please provide a brief description of your booth including; items for sale, handouts, samples, etc.

_____

_____

_____

Westwood Day will take place from 10:00 AM to 3:00 PM at Westwood High School

**Event held rain or shine.  No refunds.**

| Vendor Village Spaces  18' X 20' | Fee *(Includes one 8 foot table and two chairs)* | ✓   Select Space |
|---|---|---|
| Non-Westwood Business & Individual | $110.00 | |
| Westwood Business & Individual | $85.00 | |
| Student Groups & Non-profit Organizations | $35.00 | |

Vendor Village participants are required to complete a Westwood Day CORI Form 2017 (Criminal Offender Record Information) and submit to the Police Department either in person or via mail.  For your convenience, forms may also be delivered to the Westwood Recreation Department and will be forwarded to the Westwood Police Department.  The deadline for CORI forms is Friday, September 15th.

**Register early as spaces are available on a first come first served basis.**  A complete registration includes the application form, a check and completed CORI forms for individual (s) working on Westwood Day.  You will receive a confirmation email when your payment is received.  The Westwood Day Committee reserves the right to decline space that is not compatible with the goals and objectives of the day. Tents and electricity will **NOT** be provided.  If you are bringing your own tent please specify the size _____.

Please make checks payable to *Town of Westwood*. Checks and applications may be dropped off at the Westwood Recreation Department during normal business hours, or mailed to the address below.

**VENDOR CHECKLIST:**
Completed Application: _____
Completed CORI forms for those attending Westwood Day: _____
Check: _____

**Westwood Recreation Department**
Attn: Westwood Day
240 Nahatan Street
Westwood, MA 02090

**Questions: Please contact Zach Krause at zkrause@townhall.westwood.ma.us/781-461-0070**

**We look forward to working with you!**