

HOW TO INSTALL A SECOND METER?

HOMEOWNER/APPLICANT PROCEDURE

WHAT IS A SECOND METER?

- Second Meters allow separate water measurement for **OUTDOOR WATER USE ONLY.**
- The homeowner will **submit Second Meter readings twice a year; July & October for credit**
- Any water consumption through the Second Meter will be subtracted from your actual water usage. The credit will reflect on the September and December sewer bills.

WHO INSTALLS MY METER?

- Contact a Licensed Plumber for installation estimate/pricing.

@ BUILDING DEPARTMENT

- A Licensed Plumber must apply for **2 PERMITS:**
 - **Application Second Meter Program (FEE: \$30.00)**
 - **Plumbing Permit (FEE: \$40.00)**

@ SEWER DEPARTMENT

- A Licensed Plumber must **give a copy** of the following to the Sewer Department:
 - **Application for Second Meter Program**
 - **Plumbing Permit**
- Plumber will obtain the **Rules and Regulations of the Second Meter to give to the homeowner/applicant.**
- Homeowner/applicant must return a signed copy to the Sewer Department.

PURCHASING MY METER

- The **homeowner/applicant will purchase a Second Meter** at any plumbing store that the Licensed Plumber will install.
- **Meter Minimum size: 5/8" with 3/4" connections.**
- **Meter Must Read in 100 CUBIC FEET.**
- The Second Water Meter will **remain property of the homeowner/applicant.**
- Customers with automated outdoor **sprinkler system connected to the DWWD water supply must install and maintain a RAIN SHUT OFF DEVICE (SENSOR) for their system.**

AFTER INSTALLATION

- After installation, the homeowner/applicant must schedule with the **Sewer Department:**
 - **Plumbing Inspection**
 - **Seal and Tag of the Meter**
- Once the meter passes inspection and is sealed and tagged, the meter is registered and active in the system.