

WESTWOOD PUBLIC SCHOOLS
Westwood, Massachusetts

EDUCATION PERSONNEL INFORMATION MANAGEMENT SYSTEM (EPIMS)

This information is needed to allow the Westwood Public Schools to comply with the Department of Elementary and Secondary Education and the Education Personnel Information System (EPIMS); which is a secure data collection of individuals employed in public school districts across Massachusetts. If you would like to learn more about EPIMS, please visit www.doe.mass.edu/infoservices/data/epims. All fields are required unless otherwise noted.

Central Office Use	Date of hire: _____
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Please check the school(s) you are assigned to:

Westwood High School
 Thurston Middle School
 Deerfield Elementary
 Downey Elementary
 Hanlon Elementary
 Martha Jones Elementary
 Sheehan Elementary
 Integrated Preschool

First Name	Full Middle Name (required)	Last Name
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Birthdate: _____ Gender: _____

Position (Please circle the title that best describes your position): Teacher - SPED Teacher - SPED Aide - Long-term Sub - Aide (Paraprofessional) - Admin. - Nurse - Other: _____

Ethnicity (Please check which best reflects your understanding of your heritage.)	
<input type="checkbox"/> Hispanic or Latino	<input type="checkbox"/> Non-Hispanic or Latino

Race (Please check one or more boxes that best reflects your understanding of your heritage.)			
<input type="checkbox"/> White	<input type="checkbox"/> Asian	<input type="checkbox"/> Black or African American	
<input type="checkbox"/> Native Hawaiian or Pacific Islander	<input type="checkbox"/> American Indian or Alaskan Native		

Please provide your Educator Licensing and Recruitment (ELAR) Certification Number. If you do not have an ELAR number, then please write "NONE" and complete the section below.
ELAR Certification Number: _____

This section may be omitted if you have an ELAR number. Please provide information about your higher education degree below. Under "Degree Code," choose from the list the three most recent degrees earned. For "College/University/Institution," please provide the full name in order to distinguish it from similarly sounding abbreviations/names. Under "Subject," please provide the subject you majored in earning the degree.

Code	Degree Type	Code	Degree Type
001	Bachelor's Degree	008	Some college or no degree
002	Specialist's Degree (e.g., Ed.S.)	009	Post-high school formal award, certificate, or diploma (more than or equal to 1 year)
003	Master's Degree	010	Post-high school formal award, certificate, or diploma (less than 1 year)
004	Doctoral Degree	011	Post-high school graduate (Grade 13)
005	First Professional Degree other than JD	012	High school graduate – High school diploma or equivalent
006	Juris Doctor	013	No high school diploma
007	Associate's Degree	014	Certificate of Advanced Graduate Study (CAGS)

	Degree Code	College/University/Institution	Subject
Example	003	Providence College (RI)	Political Science
1.			
2.			
3.			