



JOB POSTING YOUTH SERVICES COUNSELOR

The Town of Westwood is seeking a qualified Youth Services Counselor to provide professional counseling and consultative services to children, adolescents and their families, and administrative duties overseeing a variety of programs, including children's social skills group programs as well as high school volunteer mentoring programs, in a team oriented, dynamic Youth and Family Services Department.

Duties include but are not limited to the following: Provides direct counseling services to residents; provides counseling to individuals, families, and groups for a variety of personal and interpersonal problems; provides necessary support services and acts as a liaison between clients and various agencies, institutions and providers. Maintains appropriate and confidential records in accordance with federal and state regulations, and for departmental activities, including counseling services, and community programs; orients volunteers and project staff as needed; supervises volunteers and interns as needed. Participates in the identification and development of resources that can be made available to the community for preventive efforts and makes referrals on an as-needed basis and participates in and/or facilitates presentations to youths and adults on topics that address the social, personal and emotional needs of youth and families. Responsible for the planning, management and direction of the Westwood Mentors Program; Structured Play Group Program; and all other group-counseling services. Represents the department as a member of various school and community groups, participates in many high school activities, and maintains an office as a community liaison in the high school. Collaborates and networks with staff from area youth commissions through bi-monthly trainings, case presentations and other learning opportunities.

Qualifications and experience: Master's degree in social work, mental health counseling or clinical psychology, and three years responsible experience in counseling; LICSW/LMHC required. The qualified candidate will possess solid clinical skills and experience working with children and adolescents and their families. Experience facilitating social skills groups for children ages 6-11, parent support groups, and prior supervisory and training experience are desirable. Strong organizational and planning skills required, with experience in program development and administration. Solid clinical skills, with concentration of knowledge in child and family counseling. Massachusetts Class D Driver's License required for travel between offices.

Salary and Benefits: 40 hours per week, benefit eligible position with an FY20 annual salary of \$60,318 -- \$75,328 in ten steps.

To Apply: Please send cover letter and resume to hr@townhall.westwood.ma.us by June 18, 2019.

Equal Opportunity Employer