



Westwood Fire Department  
Headquarters  
Office of Fire Prevention  
637 High Street, Westwood, MA 02090

*William P. Scoble*  
*Chief of Department*

*Michael F. Reardon*  
*Deputy Chief*

---

## Residential Plans Instructions

1. All plans must be submitted on-line to the Building Department. Please visit <http://www.townhall.westwood.ma.us/gov/depts/commdevdepts/bdivision/default.htm> for more information.
2. Plans must be marked with the correct locations of smoke, carbon monoxide and heat detectors (where required). This is the responsibility of the applicant. Consult with your electrician or fire alarm company for correct locations.
3. To avoid confusion and the need for additional and potentially costly electrical work, it is recommended that the entire house be shown on the plans.
4. Any changes to the plans may necessitate the need for additional coverage. Changes should be reviewed by the fire and building departments.
5. The addition of bedrooms or extensive renovations requires the entire house be brought up to current code.
6. The maximum amount of detectors that can be placed on a residential fire alarm circuit is eighteen (18). NO MORE than 12 of these can be smoke detectors.
7. A low-voltage system will be required in homes with greater than twelve (12) smoke detectors or eighteen (18) total devices.
8. Homes that are larger than 14,400 square feet are required to be equipped with residential sprinkler systems. (Sprinkler plans will be required)
9. The fee for residential plan review is \$10. Please make checks payable to the Town of Westwood.
10. There is no fee for final inspections of additions and renovations.
11. A fee of \$40 will be required for the issuance of a 26F certificate (home sale)
12. Please call with any questions.