



**PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE WESTWOOD TOWN CLERK**

2016 FEB 22 A 11: 36

TIME STAMP

ORGANIZATION: Westwood Housing Authority /
Westwood Affordable Housing Associates, Inc.

TOWN CLERK
TOWN OF WESTWOOD

MEETING

DATE: Monday, February 29, 2016

TIME: 6:00P.M.

LOCATION: Carby Street Conference Room

PURPOSE: Monthly Board Meeting

REQUESTED BY: Jane O'Donnell, Administrator

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings *excluding Saturday, Sundays, and legal holidays*. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.

LIST OF TOPICS TO BE DISCUSSED

(For updates to this notice, please see www.townhall.westwood.ma.us)

Topics to be discussed:

- I. *Approval of January 25th Minutes.*
- II. *Members attending meetings of other Boards*
- III. *Planning Board Updates:*
 - *The special permit application for the development of 301-323 Washington Street proposal Updates.*
 - *ATM Planning Board Article 3.*
- IV. *Maintenance Update – Recent work completed/cost*
- V. *Tenant Related Issues*
- VI. *Financial Report – CPA update, January Financial Report.*
- VII. *Chairman's update.*

NOTE: *Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.*